

Strawberry Design Review Board
118 E. Strawberry Drive, Mill Valley, CA 94941
May 19, 2015

SUMMARY

I. The meeting was called to order at 7:35pm

Members present were:

Julie Brown
Penna Omega
Barbara Rowe
Joe Sherer
Isis Spinola-Schwartz

II. Administration and Other Business:

1. Approval of May 4th minutes: Minutes were approved unanimously.
2. Introduction of new member Julie Brown to all board members. Julie Brown introduced herself.
3. DRB Procedures and moving forward: Isis Spinola-Schwartz presented board members with Fact Sheets from County website and discussed links sent to board in earlier email. Fact Sheets link: <http://www.marincounty.org/depts/cd/divisions/planning/planning-applications-and-permits/fact-sheets>
4. Members to watch link to Brown Act Essentials:
<https://search.yahoo.com/yhs/search?p=brown+act+on+utube&ei=UTF-8&hspart=mozilla&hsimp=yhs-004>
5. Members discussed other documents for reference on the County website including but not limited to: the Strawberry Community Plan, The Golden Gate Baptist Theological Seminary Master Plan, and the recent Strawberry Visioning Plan.
6. Members discussed community notification of upcoming agendas in addition to posting outside of SRD facility in order to facilitate better community involvement.
7. Meeting with County Planning Manager to be rescheduled for a future date when ALL DRB members can be present. Suggested dates: June 15th or July 20th. Questions regarding DRB procedures to be discussed at this time.
8. SDRB Submittals: it was agreed unanimously, that in order to comply with time requirements for disclosure of agenda, all projects to be transmitted to Chair, Isis Spinola-Schwartz, and in her absence, to Vice-Chair Joe Sherer no later than 11 days prior to tentatively scheduled board meetings on 1st and 3rd Mondays of each month.

III. Meeting adjourned at 8:45pm.

Minutes provided by Isis Spinola-Schwartz