



OFFICE OF RICHARD N. BENSON
ASSESSOR - RECORDER - COUNTY CLERK

For Office Use Only:

Request for Informal Assessment Review

APN(s) _____

IMPORTANT

REF #: _____

Filing Period is July 1 through October 31, 2017

This form is used to request an informal review of the assessment on your property if you have evidence that the market value is less than the assessed value as of January 1, 2017. If you do not agree with the assessed value established by the Assessor for 2017, please complete and return this form to the Assessor's Office between July 1 and October 31, 2017, inclusive. Informal Assessment Review forms postmarked after October 31, 2017 or delivered to the Assessor's Office AFTER 4 pm OCTOBER 31, 2017 WILL BE REJECTED AS UNTIMELY FILED. Additional information is available at www.marincounty.org/depts/ar.

If an assessment reduction results from this review, it is a temporary reduction. According to Proposition 13, the taxable value is either the fair market value or the factored base year value, whichever is less. The factored base year value is based on the market value of your property when it was acquired, PLUS any new construction, PLUS an annual inflation factor of no more than 2% per year.

In accordance with California Revenue & Taxation Code the property value will be reviewed annually and adjusted (increased or decreased) until the market value exceeds the factored base year value. Reviews may require a site visit by an appraiser from the Assessor's Office. The increases or decreases for decline in value are not subject to the annual Proposition 13 inflation factor maximum of 2% as long as the assessed value does not exceed the factored base year value.

The filing period is July 1 through October 31, 2017. Informal Assessment Review forms postmarked or delivered to the assessor's office AFTER THE FILING PERIOD WILL BE REJECTED AS UNTIMELY FILED. Pay tax bills when due to avoid penalties.

PROPERTY INFORMATION

Owner: _____ Assessor Parcel Number: _____

Property Address: _____

Mailing Address: _____

Circle Property Type: Residential Multiple Family Residential Commercial/Industrial Agricultural

Assessed Value as of January 1, 2017: \$: _____ Owner's Opinion of Value: \$ _____

COMPARABLE MARKET DATA INFORMATION: Select properties that sold close to (before or after) January 1, 2017, no later than April 1, 2017.

Table with 4 columns: Address, Sale Date, Sale Price, Description. Rows (1), (2), (3) for data entry.

Additional Information: _____

THIS IS NOT AN ASSESSMENT APPEAL REQUEST

You should keep a copy of this form for your records and as a reminder to file an Assessment Appeal Application if your Informal Assessment Review has not been resolved to your satisfaction. Assessment Appeal forms must be filed by November 30, 2017 and can be obtained from the Clerk of the Assessment Appeals Board (415) 473-7345 (c/o Bd. of Supervisors, 3501 Civic Center Dr., Rm. 329, San Rafael, CA 94903) or on the county website: http://www.marincounty.org/depts/bs/assessment-appeals-board

CERTIFICATION & ACKNOWLEDGEMENT

I certify (or declare) that the foregoing and all information hereon, including any accompanying statements or documents, is true, correct, and complete to the best of my knowledge and belief.

I acknowledge that this Informal Assessment Review may result in an assessment increase if it is determined that an existing assessment is less than the market value and the Proposition 13 factored value.

Owner (signature) _____ Date _____ Daytime Telephone _____ e-mail address _____

Mail completed form to: Richard N. Benson, Assessor-Recorder-County Clerk, PO Box C, San Rafael, CA 94913-3902

You do not need to mail the form if you submit it by fax.