



# MARIN COUNTY COMMUNITY DEVELOPMENT AGENCY

BRIAN C. CRAWFORD, DIRECTOR

September 14, 2010

Board of Supervisors  
County of Marin  
3501 Civic Center Drive  
San Rafael, California 94903

**SUBJECT:** First Amendment to consultant agreement with LSA Associates, Inc. in the amount of \$11,680.00.

**RECOMMENDATION:**

1. Authorize execution of the first amendment to consultant agreement with LSA Associates, Inc. for \$11,680.00.
2. Approve interdepartmental transfer of \$15,184 from the Marin County Open Space District to the Community Development Agency.
3. Approve related budget actions outlined below.

Transfer from Fund, Fund Center & Commitment Item #	Transfer to Fund, Fund Center & Commitment Item #	Amount
20600, 6300011000, 5210100 Prof Services	20600, 6300011000, 5510950 Interfund Exp Other	\$11,680
20600, 6300011000, 5210100 Prof Services	20600, 6300011000, 5510551 Interfund Expense S&B	\$3,504
10000, 4000024000, 4630519 EnviroStudies	10000, 4000024000, 4640553 Interfund CstRcvry Other	\$11,680
10000, 4000024000, 4630519 EnviroStudies	10000, 4000024000, 4640551 Interfund CstRcvry S&B	\$3,504

**SUMMARY:**

Attached for your approval is an amendment to consultant agreement between the County and LSA Associates, Inc. for an unforeseen number of comments and an unforeseen additional amount of work required to complete the response to comments on the 680 Trail Negative Declaration. The contract augment total is \$11,680.00 for additional work identified in Consultant's proposal dated May 4, 2010. The contract augment amount, plus a 30% administrative fee of \$3,504.00 for a total amount of \$15,184.00 will be paid by the Open Space District. With this contract augment, the contract for consultant services will total \$36,675.00, an increase from the original contract amount of \$24,995.00.

**FISCAL IMPACT:** The cost for the amendment and CDA's 30% fee is budgeted in Open Space District in FY 2010-11. There is no impact to the General Fund or CDA's Net County Cost.

**REVIEWED BY:**

- ☐ Auditor Controller  
☐ County Counsel (CC.approved contract amendment template)  
☐ Human Resources

☒ N/A  
☒ N/A  
☒ N/A

Respectfully Submitted,

Tim Haddad  
Environmental Coordinator