
ATTACHMENT B
PROJECT DESCRIPTION

1. **Project Title:** Alameda Del Prado Class II Project
2. **Project Useful Life:** 15 years
3. **Project Description:** Add class II bicycle lanes along Alameda del Prado from approximately Alameda de la Loma to Posada del Sol to close a gap in the north south bikeway connecting Novato to the other communities along the SR 101 corridor. This project will involve reconfiguring the center median to accommodate the bicycle lanes, traffic lanes, and parking. The project will result in new bicycle lanes along 0.5 miles of roadway.

4. **Project Schedule:**

<u>Milestone</u>	<u>Date</u>
Project start	December 31, 2008
Project completion	December 31, 2010
Final Report due, per Attachment C	March 31, 2011

5. **Amendment (Section IV.8):** The Project Sponsor must submit in writing to the Air District Project Contact any requests to revise the Project Schedule or Project Description. The Air District will approve or disapprove these requests in writing.

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ATTACHMENT C
MONITORING OF PROJECT PERFORMANCE

1. Quarterly Reports (Section II.6):

Due Dates: After the contract has been signed by both parties, quarterly reports will be due every January 15, April 15, July 15, and October 15 until the Final Report has been submitted.

The Project Sponsor shall submit brief quarterly reports to the Air District during implementation of the Project. Quarterly reports are required regardless of project activity. Quarterly reports shall summarize progress in Project implementation, describe any problems encountered, and note any potential need for changes in the Project implementation schedule. Quarterly reports shall be submitted based upon the format provided by the Air District.

2. Final Report (Section II.6):

Due Date: March 31, 2011

The final report shall include the following information in a format approved by the Air District:

- A. A description of the bicycle facility implemented, location, and the project specifications, including:
- For bikeways – Length, width, materials used, amenities provided, activity centers serviced and documentation to demonstrate that the Project conforms to applicable design standards in Chapter 1000 of the *California Highway Design Manual*,
 - For bicycle racks, lockers, & storage facilities – Physical features and dimensions, security features, mechanism for gaining access, bicycle capacity, and
 - For bicycle racks on public transportation vehicles – Technical specifications, bicycle capacity, type of vehicles the racks are installed on, and routes the vehicles service.
- B. Photographs of the completed bicycle facility. For bikeway type projects, the Project Sponsor must include photographs from at least three different locations along each non-contiguous segment. For non-bikeway type facilities (racks, lockers, etc.), the Project Sponsor must include photographs that indicate all BFP-funded components have been installed. The Air District encourages the submittal of photos via e-mail (jpg files) if Project Sponsor has this capability.
- C. Documentation that the Project Sponsor has displayed the Air District-approved logo, acknowledging the Air District as a Project funding source, on any equipment or other property purchased, installed, or constructed as part of the BFP funded Project.
- D. Copies of any promotional materials, press releases, newsletter articles, or other media coverage related to the Project.

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