

# DEPARTMENT OF PUBLIC WORKS

COUNTY OF MARIN

www.co.marin.ca.us/pw

## ADMINISTRATION

499-6528

## ACCOUNTING

499-7877 • FAX 507-2899

## AIRPORT

451-A AIRPORT ROAD  
NOVATO, CA 94945  
897-1754 • FAX 897-1264

## BUILDING MAINTENANCE

499-6576 • FAX 499-3250

## CAPITAL PROJECTS

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## COMMUNICATION

### MAINTENANCE

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## DISABILITY ACCESS

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CALIFORNIA RELAY SERVICE 711

## ENGINEERING & SURVEY

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## FLOOD CONTROL DISTRICT

499-6528

## COUNTY GARAGE

499-7380 • FAX 499-7190

## LAND DEVELOPMENT

499-6549

## PRINTING

499-6377 • FAX 499-6617

## PURCHASING

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## REAL ESTATE

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## ROAD MAINTENANCE

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## STORMWATER PROGRAM

499-6528

## TRANSPORTATION

## PLANNING & TRAFFIC

### OPERATIONS

499-6528

## WASTE MANAGEMENT

499-6647 • FAX 446-7373

ALL AREA CODES ARE 415

P. O. Box 4186, San Rafael, CA 94913-4186 • 415/499-6528 • FAX 415/499-3799 • TTY 415/473-3232

September 14, 2010

Farhad Mansourian, RCE

Director

Marin County Board of Supervisors  
3501 Civic Center Drive  
San Rafael, CA 94903

**SUBJECT:** Approval of Plans and Specifications  
Authorization to Advertise for Bids  
Marin County Showcase Theatre Mechanical Improvements  
Project No. CAP-10014

Dear Board Members:

**RECOMMENDATION:** (1) Approve plans and specifications; (2) direct the Clerk to advertise the Notice to Contractors on September 21 and September 24, 2010; and (3) authorize the Clerk to call for bids to be opened at 2:00 p.m. on Thursday, October 14, 2010.

**SUMMARY:** The Marin Center, Showcase Theater utilizes an HVAC unit that is more than 35 years old. This particular unit has been prone to failure over the last few years and has reached the end of its useful life. The replacement of the existing roof mounted system will improve energy efficiency, bring the system up to current code compliance, and provide a better level of service.

Cultural Services has received a grant of \$118,000 from the California Department of Food & Agriculture, Division of Fairs and Expositions. Cultural Services and Public Works staff will be working closely with the Division of Fairs and Expositions, which has been authorized to manage this grant in order to receive these funds following construction.

**FISCAL IMPACT:** The Engineer's Estimate for replacing the HVAC unit is \$250,000 which includes contingency. Following the receipt of the grant the total estimated cost to the County is \$135,000. Actual project costs are unknown until the contractors' bids are opened. Funds are available in the current year budget, Capital Improvement Fund 27900 Exhibit Hall Theater HVAC, Fund Center 4100991085. There is no additional impact to the General Fund.

<b>REVIEWED BY:</b>	<input type="checkbox"/> Dept. of Finance	<input checked="" type="checkbox"/> N/A
	<input type="checkbox"/> County Counsel	<input checked="" type="checkbox"/> N/A
	<input type="checkbox"/> Human Resources	<input checked="" type="checkbox"/> N/A

Respectfully submitted,



Kevin McGowan  
Principal Civil Engineer

Attachment

C: Jim Farley, Cultural Services

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