



**MARIN COUNTY
COMMUNITY DEVELOPMENT AGENCY**

BRIAN C. CRAWFORD, DIRECTOR

FEDERAL GRANTS DIVISION

September 14, 2010

Board of Supervisors
County of Marin

SUBJECT: Amendment to Community Development Block Grant Agreement
Rehabilitation Loan Program
(Housing Authority of the County of Marin)

RECOMMENDATION: Authorize the President to sign Amendment 16 to Appendix C (Budget) of Agreement with the Housing Authority of the County of Marin for the Rehabilitation Loan Program.

SUMMARY: On October 18, 1994, the Board of Supervisors approved a Community Development Block Grant (CDBG) Agreement with the Housing Authority of the County of Marin for the Rehabilitation Loan Program.

On May 4, 2010, the Board of Supervisors allocated \$173,713 in additional CDBG funding for this program. The Housing Authority will supplement its CDBG allocation with program income from repayments of prior years' loans. All program income (principal and interest payments on program loans) is retained in the revolving loan fund to make additional rehabilitation loans. All of the new CDBG funds are allocated for staff expenses and program administration by Housing Authority staff.

In addition to its traditional role serving single-family owner-occupied houses (including mobile homes and houseboats), the program will also assist nonprofit-operated group homes serving special populations. The following group home has been designated for inclusion in the Rehabilitation Loan Program for the 2010-11 program year:

Name	Sponsor	Special Population	Location
Buckelew Novato House	Buckelew Programs	Individuals with serious mental illness	1333 Seventh Street, Novato

Mailing Address: 3501 Civic Center Drive, Room 308, San Rafael,
California 94903-4157

Office Location: 65 Mitchell Boulevard, Room 200-c, San Rafael,
California

Telephone (415) 499-6268 - TDD (415) 499-6172 - Fax (415) 507-
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After Waldo Point Harbor receives County permits, the Rehabilitation Loan Program will make a major shift in its activities to help Gates Cooperative members upgrade their boats to meet code standards so that they can qualify for berths in the new Waldo Point Harbor.

The attached amendment to the contract supplements Appendix C with a new budget for \$173,713 in new CDBG funds allocated for this project. The attached Budget Amendment 16 includes only funds that have not been included in any previous contract or contract amendment for the Rehabilitation Loan Program. Budget Amendment 16 increases the contract amount for the Rehabilitation Loan Program by \$173,713, resulting in an increase in the total contract amount from \$2,739,728.91 to \$2,913,441.91.

FISCAL IMPACT: Because the County's contribution to this project is in the form of federal CDBG funds, there is no financial impact on County general funds.

REVIEWED BY:	<input type="checkbox"/> Auditor Controller	<input checked="" type="checkbox"/> Not Applicable
	<input checked="" type="checkbox"/> County Counsel (standard contract form)	<input type="checkbox"/> Not Applicable
	<input type="checkbox"/> Human Resources	<input checked="" type="checkbox"/> Not Applicable

Roy Bateman
Community Development Coordinator

AMENDMENT 16
TO
APPENDIX C

BUDGET

Administrative Salaries (Salaries for Rehabilitation Loan Program Staff), Administrative Expenses, and General Program Expenses (Including Liability Insurance, Employee Benefits, Equipment, and Loan Committee Meetings)	\$173,713
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Source of Funds: Community Development Block Grant (CDBG)			
WBS Element	Type of CDBG Funding	Date Funding was Approved by Board of Supervisors	Amount
HUD-04409-01-10	Lower Ross Valley Planning Area	Budgeted on May 4, 2010	\$15,700
HUD-04409-01-10	Novato Planning Area	Budgeted on May 4, 2010	34,255
HUD-04409-01-10	Richardson Bay Planning Area	Budgeted on May 4, 2010	10,487
HUD-04409-01-10	San Rafael Planning Area	Budgeted on May 4, 2010	72,322
HUD-04409-01-10	Upper Ross Valley Planning Area	Budgeted on May 4, 2010	15,300
HUD-04409-01-10	Countywide Housing Funds	Budgeted on May 4, 2010	5,317
HUD-04409-01-10	Countywide Housing Program Income	Budgeted on May 4, 2010	20,332
Total			\$173,713

The Housing Authority expects to make 15 new loans during the period July 1, 2010 to June 30, 2011. The rehabilitation loan services provided under this contract are scheduled to be completed by December 2011.

The Operating Agency agrees to implement this project to qualify under the Community Development Block Grant national objective of low and moderate income benefit.

COUNTY OF MARIN

HOUSING AUTHORITY OF
THE COUNTY OF MARIN

Judy Arnold
President
Board of Supervisors



Daniel Nackerman
Executive Director