

June 22, 2010

Marin County Board of Supervisors  
3501 Civic Center Drive  
San Rafael, CA 94903

**SUBJECT:** Request for Proposal No. 2616 – 2010 Water Tender

Dear Board Members:

**RECOMMENDATION:** Approve award of Request for Proposal No. (RFP) 2616 for the purchase of a 2010 water tender from Hi-Tech E.V.S., Inc., Oakdale, CA in the amount of \$308,413.32 for the Marin County Fire Department.

**SUMMARY:** As part of the department's annual vehicle replacement program, vehicle # 98-52, a 1988 water tender, is due for replacement. On June 3, Purchasing received three responses to RFP No. 2616 for a new water tender. The proposals were rated according to specific criteria including a) price, b) compliance with specifications, c) experience and qualifications, d) ability to meet schedules and milestones, e) references and f) ability to provide service after product delivery. Hi-Tech E.V.S., Inc. met all the necessary specifications and received the highest overall rating.

**FISCAL IMPACT:** The total impact on the general fund is \$308,413.32. Funding is available under the Department of Public Works Vehicle Replacement Fund Center 4100151000, GL Account 5482045 Vehicles.

<b>REVIEWED BY:</b>	<input checked="" type="checkbox"/> Department of Finance	<input type="checkbox"/> N/A
	<input type="checkbox"/> County Counsel	<input checked="" type="checkbox"/> N/A
	<input type="checkbox"/> Human Resources	<input checked="" type="checkbox"/> N/A

Respectfully submitted,

Sandra Pelkey  
Supervising Purchaser

Cc: Ken Massucco - Fire Chief  
SAP Document No. 10019690