

June 22, 2010

Marin County Board of Supervisors  
3501 Civic Center Drive  
San Rafael, CA 94903

**SUBJECT: Temporary closure of Butterfield Road, between Oak Knoll Drive and Irving Drive for the Annual Independence Day Parade on Sunday, July 4, 2010 – District 2**

Dear Board Members:

**RECOMMENDATION:** Approve the temporary closure for the time and date specified below.

**SUMMARY:** The Department of Public Works received a request from the Sleepy Hollow Homes Association to temporarily close Butterfield Road between Oak Knoll Road and Irving Drive on Sunday, July 4, 2010, from 9:00 AM to 12:00 PM for the annual 4<sup>th</sup> of July parade.

**FISCAL IMPACT:** None.

**DISCUSSION:** This encroachment permit will have the following constraints:

1. Traffic control shall be provided by the applicant at their expense and approved prior to the event by the California Highway Patrol and Sheriff.
2. Access shall be maintained at all times for emergency vehicles and residents.
3. Signs and barricades shall be placed to denote road closure and redirect traffic.
4. All litter and debris shall be removed immediately upon conclusion of the event.

<b>REVIEWED BY:</b>	<input type="checkbox"/>	Department of Finance	<input checked="" type="checkbox"/>	N/A
	<input type="checkbox"/>	County Counsel	<input checked="" type="checkbox"/>	N/A
	<input type="checkbox"/>	Human Resources	<input checked="" type="checkbox"/>	N/A

Respectfully submitted,

Berenice Davidson  
Deputy Road Commissioner

c:	Sheriff Watch Commander RM 145 Larry Lewis, Roads	Robert Morehen, CHP MC Fire Dispatch
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