

COUNTY OF MARIN  
DEPARTMENT OF PARKS AND OPEN SPACE  
3501 CIVIC CENTER DRIVE, SUITE 260, SAN RAFAEL, CA 94903  
415/499-6387 - FAX 415/499-3795

June 22, 2010

Board of Directors  
Marin County Open Space District  
Marin County Civic Center  
San Rafael, California 94903

**SUBJECT: REQUEST TO AUTHORIZE PRESIDENT TO EXECUTE A  
PROFESSIONAL SERVICES AGREEMENT WITH F3 & ASSOCIATES  
FOR A BOUNDARY SURVEY AT HORSE HILL OPEN SPACE PRESERVE**

Dear Board Members:

**RECOMMENDATION:**

1. Authorize the President to execute the attached Agreement with F3 & Associates in the amount of \$15,520 for a property boundary survey at Horse Hill.

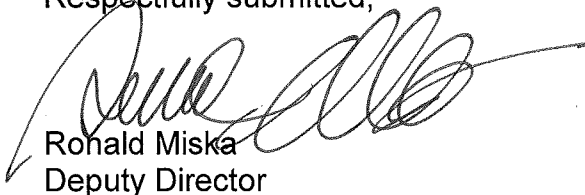
**SUMMARY:** The attached agreement would engage F3 & Associates to conduct a boundary survey of a portion of the Horse Hill Open Space Preserve at a cost of \$15,520. The survey is necessary to identify potential encroachments onto District property from adjacent private parcels and to facilitate the construction of a new fence between the private lots and the open space preserve. F3 & Associates expects to complete the survey in July 2010.

**FISCAL IMPACT:** Funding is available in the Open Space District's current year budget: Fund 20600; Fund Center 1000000630301000; and GL Account 5210110.

**REVIEWED BY:** ☐ Auditor-Controller ☒ N/A  
☒ County Counsel ☐ N/A  
☐ Human Resources ☒ N/A

Open Space Senior Planner James Raives is the principal author of this staff report.

Respectfully submitted,



Ronald Miska  
Deputy Director

RM:JR:kbl  
attachment

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