

COUNTY OF MARIN
DEPARTMENT OF PARKS AND OPEN SPACE
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June 22, 2010

Board of Directors
Marin County Open Space District
3501 Civic Center Drive
San Rafael, California 94903

SUBJECT: MAY 2010 CONTRACT REPORT

Dear Board Members:

RECOMMENDATION:

1. Information item: Receive Report.

SUMMARY: The California Public Resources Code (PRC) is the state law by which the Open Space District operates. Pursuant to the PRC, the general manager is authorized to enter into contracts for professional services that are less than \$10,000. The PRC also requires the general manager to report such contracts to the Board of Directors. The general manager entered into the following contracts during the months of May 2010.

| MONTH | MERIT NO. | PURPOSE | CONTRACTOR | MAXIMUM CONTRACT AMOUNT | TERM OF CONTRACT | SOURCE OF FUNDING |
|--------------|-----------|---|----------------------------------|-------------------------|------------------|-------------------|
| May | 10019394 | Grazing program consulting at Mt. Burdell | Lisa Bush | \$4,000.00 | 5/5/10-4/01/11 | 20600 |
| May | 10018241 | Extend term of agreement | Miller Pacific Engineering Group | No additional cost | 5/25/10-11/30/10 | 20600 |
| May | 10019691 | Boundary survey | F3 & Associates | \$6,000.00 | 5/27/10-6/30/10 | 20600 |
| TOTAL | | | | \$10,000.00 | | |

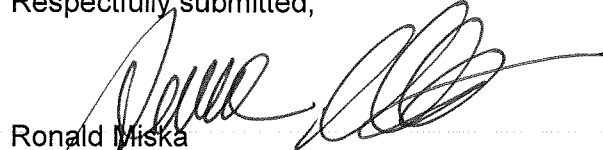
FISCAL IMPACT: The Open Space District's current year budget contains sufficient funds to cover the cost of the above contracts.

REVIEWED BY: ☐ Auditor Controller ☒ N/A
 ☐ County Counsel ☒ N/A
 ☐ Human Resources ☒ N/A

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Administrative Services Technician Amy Zhuang is the principal author of this report.

Respectfully submitted,



Ronald Miska
Deputy Director

attachment
RM:kbl

cc: Eric Engelbart
Bryon Karow
Parks and Open Space Commission