

May 18, 2010

Marin County Board of Supervisors  
3501 Civic Center Drive  
San Rafael, CA 94903

**SUBJECT:** Professional Services Agreement for construction management of Nonmotorized Transportation Pilot Program Countywide Intersection Improvements Project (NTPP Project No. 802)

Dear Board Members:

**RECOMMENDATION:** 1) Authorize the President and Clerk of the Board to execute the Professional Services Agreement not to exceed \$43,225 with Whitlock & Weinberger Transportation, Inc.; and 2) authorize the Department of Finance to increase appropriations and revenue as detailed under Fiscal Impact below.

**SUMMARY:** Staff has been implementing a Nonmotorized Transportation Pilot Program project which will improve bicycle detection at 31 signalized intersections throughout Marin County. County staff will perform routine inspection and administrative construction management services to the maximum extent feasible. The attached Professional Services Agreement is for Whitlock & Weinberger Transportation, Inc. (W-Trans) to provide construction phase support and assist with onsite inspection services for this project. W-Trans was selected for the design phase of this project through a "Request for Proposal" process. Because W-Trans prepared the plans & specifications for the signal detection and intersection modifications, they are uniquely qualified to provide the necessary construction support services to insure that the work conforms to their design. Therefore, no other firms were asked to propose on the construction management services contract.

The services provided under this Professional Services Agreement are not available with in-house staff. W-Trans specializes in design and construction of transportation projects and has expertise in mechanical, electrical and structural elements key to the construction management of this project. W-Trans services will only be provided on an as-needed basis.

**FISCAL IMPACT:** The Nonmotorized Transportation Pilot Program is funding this work and there is no impact to the General Fund.

Fund	Fund Center	Commitment Item #	Increase Appropriations / Expenditures Amount	Offset by Revenue Amount
27905 (NTPP)	4100995024 (NTPP- Intersection Imp. Projects)	5210100 (Professional Services)	\$43,225	
27905 (NTPP)	4100995024 (NTPP- Intersection Imp. Projects)	5510262 (Inter-fund Exp./Eng S&B)	\$31,775	
27905 (NTPP)	4100995024 (NTPP- Intersection Imp. Projects)	4550755 (Federal - Grant Revenue)		\$75,000

Fund	Fund Center	Offset Rev. Balancing Commitment Item #	Amount
10000 (GF)	4100121000 (Engineering)	4640526 (Inter-fund Cost Recovery –DPW S&B)	\$31,775

**REVIEWED BY:**

<input checked="" type="checkbox"/>	Department of Finance	<input type="checkbox"/>	N/A
<input checked="" type="checkbox"/>	County Counsel	<input type="checkbox"/>	N/A
<input type="checkbox"/>	Human Resources	<input checked="" type="checkbox"/>	N/A

Respectfully submitted,

Ernest Klock  
Principal Civil Engineer

Attachment

c: Heidi Davaloo, Accounting  
Pat Echols

FMBB Doc. # 100013030  
PRQ # 10019532