



COUNTY OF MARIN  
DEPARTMENT OF PARKS AND OPEN SPACE  
3501 CIVIC CENTER DRIVE, SUITE 260, SAN RAFAEL, CA 94903  
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April 13, 2010

Board of Directors  
Marin County Open Space District  
3501 Civic Center Drive  
San Rafael, California 94903

**SUBJECT: MARCH 2010 CONTRACT REPORT**

Dear Board Members:

**RECOMMENDATION:**

1. Information item: Receive Report.

**SUMMARY:** The California Public Resources Code (PRC) is the state law by which the Open Space District operates. Pursuant to the PRC, the general manager is authorized to enter into contracts for professional services that are less than \$10,000. The PRC also requires the general manager to report such contracts to the Board of Directors. The general manager entered into the following contracts during the month of March 2010.

MONTH	MERIT NO.	PURPOSE	CONTRACTOR	MAXIMUM CONTRACT AMOUNT	TERM OF CONTRACT	SOURCE OF FUNDING
March	10018719	Addendum to Contract: Increase the maximum cost and modify existing scope of work	Hilride Progression Development Group, LLC	\$1,800.00	02/02/10-12/31/10	20600
March	10018538	Addendum to Contract: Increase the maximum cost and modify existing scope of work	Wildlife Research Associates	\$2,410.00	1/21/10-7/31/10	20600
<b>TOTAL</b>				<b>\$4,210.00</b>		

**FISCAL IMPACT:** The Open Space District's current year budget contains sufficient funds to cover the cost of the above contracts.

**REVIEWED BY:**      ☐ Auditor Controller      ☒ N/A  
                         ☐ County Counsel      ☒ N/A  
                         ☐ Human Resources      ☒ N/A

Administrative Services Technician Amy Zhuang is the principal author of this report.

Respectfully submitted,

Ronald Miska  
Deputy Director

attachment  
RM:kbl

cc: Matt Bronson  
Bryon Karow  
Parks and Open Space Commission