



COUNTY OF MARIN
DEPARTMENT OF PARKS AND OPEN SPACE
3501 CIVIC CENTER DRIVE, SUITE 260, SAN RAFAEL, CA 94903
415/499-6387 - FAX 415/499-3795

April 13, 2010

Board of Directors
Marin County Open Space District
3501 Civic Center Drive
San Rafael, California 94903

SUBJECT: FEBRUARY 2010 CONTRACT REPORT

Dear Board Members:

RECOMMENDATION:

1. Information item: Receive Report.

SUMMARY: The California Public Resources Code (PRC) is the state law by which the Open Space District operates. Pursuant to the PRC, the general manager is authorized to enter into contracts for professional services that are less than \$10,000. The PRC also requires the general manager to report such contracts to the Board of Directors. The general manager entered into the following contracts during the months of February 2010.

MONTH	MERIT NO.	PURPOSE	CONTRACTOR	MAXIMUM CONTRACT AMOUNT	TERM OF CONTRACT	SOURCE OF FUNDING
February	10018719	Trail design services for the 680 trail	Hilride Progression Development Group, LLC	\$8,100	02/02/10-12/31/10	20600
February	10018524	Boundary survey	F3 & Associates, Inc.	\$6,000	02/02/10-02/28/10	20600
February	10018743	Spring and Summer 2010 newsletter design	Conscious Creative, Inc.	\$5,575	02/09/10-05/31/10	20600
February	10018750	Invasive weed management	West Coast Wildlands, Inc.	\$10,000	02/09/10-06/25/10	20600
TOTAL				\$29,675		

FISCAL IMPACT: The Open Space District's current year budget contains sufficient funds to cover the cost of the above contracts.

REVIEWED BY:	<input type="checkbox"/> Auditor Controller	<input checked="" type="checkbox"/> N/A
	<input type="checkbox"/> County Counsel	<input checked="" type="checkbox"/> N/A
	<input type="checkbox"/> Human Resources	<input checked="" type="checkbox"/> N/A

Administrative Services Technician Amy Zhuang is the principal author of this report.

Respectfully submitted,

Ronald Miska
Deputy Director

attachment
RM:kbl

cc: Matt Bronson
Bryon Karow
Parks and Open Space Commission