

# DEPARTMENT OF PUBLIC WORKS

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ALL AREA CODES ARE 415

Farhad Mansourian, RCE  
Director

June 23, 2009

Marin County Board of Supervisors  
3501 Civic Center Drive  
San Rafael, CA 94903

**SUBJECT:** John Roberto Associates Phase 2 Contract for Preparation of  
Environmental Review Documents for the Gness Field Runway  
Extension EIS/EIR

Dear Board Members:

**RECOMMENDATION:** Authorize the President to execute the Professional  
Service Agreement with John Roberto Associates in the amount of \$81,450 to  
assist the County in administering and preparing the joint environmental  
document.

**SUMMARY:** Your Board applied for and received a grant from the Federal  
Aviation Administration (FAA) in the amount of \$1,500,000 for preparation of an  
Environmental Impact Statement/Environmental Impact Report (EIS/EIR) for a  
1,100 ft. runway extension, which is the next project outlined in the Gness Field  
Master Plan. The FAA is required to comply with the provisions of the National  
Environmental Protection Act (NEPA) before the agency can authorize funds for  
improvements at Gness Field, and the County of Marin must comply with the  
provisions of the California Environmental Quality Act (CEQA) before approval of  
any runway extension plans

In April 2006, your Board approved a Memorandum of Understanding (MOU)  
with the FAA that specifies each entity's respective roles and responsibilities in  
preparing the EIS/EIR. Following a series of meetings it was decided that the  
best approach in preparing a joint environmental document was to divide the  
effort into four phases. Pursuant to the MOU's roles and responsibilities, and  
after reviewing consultant qualifications, the FAA selected the firm of Landrum &  
Brown, Inc. to prepare the EIS/EIR.

On April 4, 2006, your Board entered into a contract with John Roberto  
Associates (JRA) for administering the Phase 1 preparation of the Gness Field  
runway extension EIS/EIR. On January 8, 2008, your Board contracted Landrum  
& Brown, Inc. to provide services to prepare Phase 1 of the EIS/EIR. On  
February 24, 2009, your Board contracted with Landrum and Brown, Inc. to  
prepare Phase 2 of the EIR/EIS, which includes the description of alternatives  
and the entire environmental analysis culminating in the preparation of an  
Administrative Draft EIS/EIR for review by the FAA and County staff.


Using a qualifications based selection process, staff conducted telephone interviews with three environmental firms, including JRA to provide the subject Phase 2 environmental services. JRA was ranked as the most qualified consultant and then staff proceeded with fee negotiations for the Phase 2 scope of services and submitted the scope to the FAA. On May 28, 2009 the FAA found that the JRA Phase 2 fee was fair and reasonable, and the NEPA related tasks are necessary to complete the EIS/EIR and are reimbursable under the grant and MOU terms. Further, the FAA found that the CEQA related costs meet the requirements to be considered an eligible cost for reimbursement at the time that an FAA development grant is issued for the runway extension project.

It is anticipated that a grant or grants will be needed to complete Phase 3 and 4 of the EIS/EIR, as well as services from John Roberto Associates for project management and CEQA support. Staff will apply for grant funding to the FAA and other funding sources, such as Caltrans, to continue the EIS/EIR beyond Phase 2. Prior to accepting any grant or authorizing consultant services for Phases 3 and 4, staff would return to your Board for approval.

**FISCAL IMPACT:** There is no impact to the General Fund. The agreement with JRA is not to exceed \$81,450. Subject to the FAA grant terms, the \$66,150 NEPA scope costs are reimbursable on a 95/5 percent split, for a County not to exceed share of \$3,307.50. The CEQA scope costs are \$15,300, for a County total not to exceed share of \$18,607.50. The funds are available in the Airport Fund 31010, County Airport Fund Center 4100101000, Commitment Item 5210110, and Purchase Requisition No. 10016066.

<b>REVIEWED BY:</b>	<input checked="" type="checkbox"/>	Auditor-Controller	<input type="checkbox"/>	N/A
	<input checked="" type="checkbox"/>	County Counsel	<input type="checkbox"/>	N/A
	<input type="checkbox"/>	Human Resources	<input checked="" type="checkbox"/>	N/A

Respectfully submitted,



Eric Steger  
Senior Civil Engineer

c: Ken Robbins, Airport Manager  
Heidi Davaloo, Accounting

Attachment

