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DEPARTMENT OF PUBLIC WORKS

P. O. Box 4186, San Rafael, CA 94913-4186 • 415/499-6528 • FAX 415/499-3799 • TTY 800/735-2929

Farhad Mansourian, RCE
Director

June 23, 2009

Marin County Board of Supervisors
3501 Civic Center Drive
San Rafael, CA 94903

SUBJECT: Temporary closure of Butterfield Road, between Oak Knoll Drive and Irving Drive for the Annual Independence Day Parade on Saturday, July 4, 2009 – District 2

Dear Board Members:

RECOMMENDATION: Approve the temporary closure for the time and date specified below.

SUMMARY: The Department of Public Works received a request from the Sleepy Hollow Homes Association to temporarily close Butterfield Road between Oak Knoll Road and Irving Drive on Saturday, July 4, 2009, from 9:00 AM to 12:00 PM for the annual 4th of July parade.

FISCAL IMPACT: None

DISCUSSION: This encroachment permit will have the following constraints:

1. Traffic control shall be provided by the applicant at their expense and approved prior to the event by the California Highway Patrol and Sheriff.
2. Access shall be maintained at all times for emergency vehicles and residents.
3. Signs and barricades shall be placed to denote road closure and redirect traffic.
4. All litter and debris shall be removed immediately upon conclusion of the event.

REVIEWED BY:

<input type="checkbox"/>	Auditor-Controller	<input checked="" type="checkbox"/>	N/A
<input type="checkbox"/>	County Counsel	<input checked="" type="checkbox"/>	N/A
<input type="checkbox"/>	Human Resources	<input checked="" type="checkbox"/>	N/A

Respectfully submitted,

Berenice Davidson
Deputy Road Commissioner

c. Sheriff Watch Commander RM 145 Robert Morehen, CHP
Larry Lewis MC Fire Dispatch