



HUMAN RESOURCES DEPARTMENT

MONA MIYASATO
Acting Director

June 23, 2009

Board of Supervisors
County of Marin
3501 Civic Center Drive
San Rafael, CA 94903

SUBJECT: Establish a new classification of Deputy Director Information Services & Technology

Dear Board Members:

RECOMMENDATION: It is recommended by the Director of Human Resources and the Director of Information Services & Technology that your Board approve the following, effective July 12, 2009.

1. Establish the proposed classification of Deputy Director of Information Services & Technology (0924).
2. Adopt the class specification and following salary range for the classification Deputy Director of Information Services & Technology (0924) effective pay period beginning July 12, 2009.

Base Salary	Step 1	Step 2	Step 3	Step 4	Step 5
Hourly Rate:	\$58.47	\$61.39	\$64.46	\$67.68	\$71.06
Bi-Weekly Salary:	\$4,678	\$4,911	\$5,157	\$5,414	\$5,685
Monthly Salary:	\$10,135	\$10,641	\$11,173	\$11,731	\$12,317
Annual Salary:	\$121,618	\$127,691	\$134,077	\$140,774	\$147,805

3. Approve assignment to Unrepresented BU/FG 26-01, FLSA Exempt, 80 hours biweekly.

SUMMARY:

The proposed Deputy Director of Information Services & Technology is a broad class that includes all division head assignments in the department. Two of the divisions - Applications Development and Enterprise Technology - have recently grown in size in terms of staff and functions managed as a result of organizational changes in the department. The third division, ERP Management which is responsible for the SAP function, is currently managed by an external contractor at a significant cost to the County.

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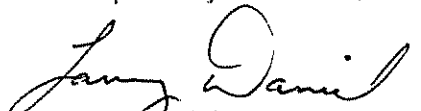
The Deputy Director of Information Services & Technology will be responsible for technical strategic planning, development of division goals and objects and budget and resource management in addition to being the top technical expert in the assigned division.

The adoption of this proposed Deputy Director of Information Services & Technology classification is the final step in the implementation of the budgetary and position adjustments included in the FY 2009-10 Proposed Budget. The Deputy Director of Information Services & Technology positions included in the FY 2009-10 Proposed Budget will be offset by the elimination of three positions once the promotional examination is complete and by the elimination of a vacant ERP Business Systems Manager position in the Information Services & Technology Department's budget. The estimated fiscal impact associated with these position adjustments results in a net savings to the County and is reflected in the FY 2009-10 Proposed Budget.

FISCAL IMPACT: There is no fiscal impact associated with this recommended action. The related budgetary and position adjustments have already been included in the FY 2009-10 Proposed Budget.

REVIEWED BY:	()	Auditor Controller	(X)	N/A
	()	County Counsel	(X)	N/A
	(X)	Human Resources	()	N/A

Respectfully submitted,


Larry Daniel
Principal Personnel Analyst

Reviewed by:


Mona Miyasato
Chief Assistant County Administrator

Attachment

cc: Matt Bronson, Principal Administrative Analyst, County Administrator's Office
Lisa Cutten, Employee Benefits Supervisor, Human Resources
Larry Daniel, Principal Personnel Analyst, Human Resources
Dan Eilerman, Principal Administrative Analyst, County Administrator's Office
Brenda Grayson, Principal Systems Analyst, Project MERIT
Terri Hampton, Deputy Director, Human Resources
David Hill, Director, Information Services & Technology
Marlene Ireland, Chief of Administrative Services, Information Services & Technology
Misha Miki-Ladner, Senior Personnel Analyst, Project MERIT
Gerry Norton, Principal Personnel Analyst, Human Resources
Liz Paris, Deputy Director, Human Resources 