

June 23, 2009

Board of Supervisors  
County of Marin  
3501 Civic Center Drive  
San Rafael, CA 94903

**SUBJECT: Department of Health and Human Services, Division of Community Mental Health Services, requests approval of personnel adjustments to delete 0.25 FTE Social Service Worker I and reallocate a 0.75 FTE Social Service Worker II Bilingual to 1.0 FTE Social Service Worker II Bilingual effective June 28, 2009.**

Dear Board Members:

**RECOMMENDATION:**

- 1) Authorize your Board to approve the following personnel adjustments effective June 28, 2009 pay period:

Action	Cost Center	Description	FTE	Job Title	Step	Class	Pos#
Delete	1000042100	Mental Health – Adult	0.25	Social Service Worker I Bilingual	3	1233	12330002
Add	1000042100	Mental Health – Adult	0.25	Social Service Worker II Bilingual	3	1234	12340001

- 2) Approve the following budget adjustments:

Action	SAP Funds Center	Description	SAP Commitment	Description	Budget Adjustment FY 2009/2010	Budget Adjustment FY 2010/2011
Increase	1000042000	Mental Health – Adult	5110110	Salary & Benefits	\$ 1,383	\$ 1,383
Increase	1000047000	Mental Health – Prop.63	4520110	Revenue Prop.63	\$ 1,383	\$ 1,383

**SUMMARY:** The proposed personnel adjustments are part of the Department of Health & Human Services' effort to comply with the approved Community Services and Support Plan funded by the Mental Health Services Act, formerly Prop 63. An important focus of this plan was to transform the public mental health system into a more culturally competent system that could respond to the needs of underserved communities, for example, the Vietnamese speaking community in Marin County. Therefore this .25 FTE Bilingual Social Services Worker II position is funded based on community input and recognition of need.

**COMMUNITY BENEFITS:** There are very few mental health providers in Marin County who are fluent in Vietnamese. Asian Americans are an underserved population with far lower penetration rates than White and African Americans. For example, the percentages of Medi-Cal beneficiaries in Marin County who received mental health services in 2008 by race/ethnicity were: White 19%, African-American 16%, and Asian/Pacific Islander 7%. This change provides the adult mental health programs with one full time Vietnamese speaking mental health staff member who can provide case management services and translate for monolingual clients who require psychiatric evaluations. Serving Marin's minority Vietnamese speaking clients is a mandate for Community Mental Health Services and promotes the recovery of people living with mental illness.

**FISCAL IMPACT:** The cost including benefits of the reallocation of the .25 FTE Social Service Worker I Bilingual to the .25 FTE Social Service Worker II Bilingual is \$ 1,383 in FY 09/10 and the same amount in FY 10/11 is funded by Mental Health Services Act. The FMBB document will be entered in SAP in FY 09-10. There is no increase in net county cost associated with this request.

**REVIEWED BY:**

Auditor Controller	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Human Resources	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
County Counsel	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>

Sincerely,

Larry Meredith, PhD  
Director, Department of Health and Human Services

SAP FMBB Document No.: FY 2009-2010

