

March 16, 2009

Marin County Board of Supervisors  
3501 Civic Center Drive  
San Rafael, CA 94903

**SUBJECT:** Late Fee Forgiveness Week

Dear Supervisors:

**RECOMMENDATION:** Approve a Late Fee Forgiveness Week from April 12 through April 18, for the Marin County Free Library

**SUMMARY:** The County Library will be offering the public a "Late Fee Forgiveness" week at all branches during the week of April 12 through April 18. This opportunity will allow the public to return overdue materials without attaching fees to patron records.

**FISCAL/STAFFING IMPACT:** No significant impact is expected on library revenues as a result of this special opportunity. Late Fee Forgiveness Week allows for the recovery of valuable long overdue materials that often cannot be replaced. During these challenging economic times, the Library wishes to reach out to all our patrons, including those who may have stopped using the library because of the accrual of late fees.

<b>REVIEWED BY:</b>	<input type="checkbox"/>	Auditor Controller	<input checked="" type="checkbox"/>	N/A
	<input type="checkbox"/>	County Counsel	<input checked="" type="checkbox"/>	N/A
	<input type="checkbox"/>	Human Resources	<input checked="" type="checkbox"/>	N/A

Thank you for your attention in this matter.

Respectfully submitted,

Gail Haar  
Director of County Library Services

GH:elg

cc: Mona Miyasoto, Chief Assistant County Administrator  
Janell Hampton, Administrative Analyst II  
Richard Jensen, Library Commission President