



HUMAN RESOURCES DEPARTMENT

LAURA S. ARMOR
Director

January 27, 2009

Board of Supervisors
County of Marin
3501 Civic Center Drive
San Rafael, CA 94903

SUBJECT: Temporary assignment differential for the Deputy Auditor-Controller during the initial implementation of the Fiscal Management Consolidation Act (Measure B).

Dear Board Members:

RECOMMENDATION: It is recommended by the Director of Human Resources and the Assistant Auditor-Controller that your Board approve the following effective February 8, 2009:

1. Authorize a 15% temporary assignment differential to the Deputy Auditor-Controller to acknowledge the added duties performed while the Assistant Auditor-Controller discharges the duties of the Auditor Controller's Office during the creation of and recruitment for the new Director of Finance position.

SUMMARY: During the initial implementation of the Fiscal Management Consolidation Act (Measure B), the Assistant Auditor-Controller has been assigned to discharge the duties of the Auditor-Controller's Office until the new Director of Finance is appointed. While the Assistant Auditor-Controller is assuming these additional duties, the Deputy Auditor-Controller will also be performing additional duties and responsibilities as part of the department's executive management team to ensure continuity in operations of the Auditor-Controller's Office. Staff is recommending a temporary assignment differential of 15% to acknowledge these added duties.

FISCAL IMPACT: There is no fiscal impact associated with this recommendation. The costs associated with this action will be offset by salary savings in the department.

REVIEWED BY:	()	Auditor Controller	(X)	N/A
	()	County Counsel	(X)	N/A
	(X)	Human Resources	()	N/A

Respectfully submitted,

Laura S. Armor
Director of Human Resources

cc: Sandra Barrett, Senior Payroll Accounting Technician, Auditor-Controller
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Misha Miki-Ladner, Senior Personnel Analyst, Project MERIT
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