

September 23, 2008

Marin County Board of Supervisors
3501 Civic Center Drive
San Rafael, California 94903

SUBJECT: Replacement of the Logging Recorder System

Dear Board Members:

RECOMMENDATION: Approve award of Request for Proposal (RFP) No. 2473 for the purchase of a Digital Logging Recorder System to Voice Print International, Inc. (VPI) of Camarillo, CA for a total cost including 8.25% sales tax of \$120,067.49 by the Marin County Department of Public Works and the Marin Emergency Radio Authority (MERA).

SUMMARY: In January 2006 the MERA Board approved the hiring of a consultant (CIT-COM) to assist in the preparation of an RFP; to be released by the County, evaluate proposals and oversee the procurement of a new digital logging recorder system. The new digital logging recorder system will eliminate the need for MERA's five outdated recorders and two archiving servers, the Sheriff's two recorders and County Fire's one recorder. On May 8, 2008 an evaluation team composed of representatives from the Marin County Fire Department, Sheriff's Office, Public Works Communications Division, MERA, all dispatch participating agencies, and Cit Com reviewed submitted proposals and selected VPI Inc., as the vendor of choice. VPI received the highest overall rating on a variety of quantitative and qualitative criteria, as well as provided the most cost effective approach that best meets the needs of the participating agencies. This newer technology allows for a decentralized recording network approach. As a result, all recording functionality will now be handled through new equipment located at the Sheriff's Office. MERA will no longer maintain individual recorders and will contribute funding in the amount of \$49,513.55 towards the one-time cost for updating the equipment, and will provide an annual maintenance contribution. Each individual dispatch center will continue to own, operate and maintain its own recording system for logging information particular to that dispatch center. Each agency will contract with VPI for installation and maintenance of its own recording equipment.

The Digital Logging Recorder System allows for more reliable, sustainable, vital and mandated play-back and recording capabilities. It is used by member agencies in law enforcement, fire management, emergency medical, public works, local government, and other county-based entities in Marin County.

FISCAL/STAFFING IMPACT: Funds of \$70,553.94 are available in the DPW Communication & Electronic Equipment Maintenance Fund Center 4100091100 and funds of \$49,513.55 are available in MERA Fund Center 6172011100. The total costs including 8.25% sales tax are \$120,067.49.

REVIEWED BY: ☐ Auditor Controller ☒ N/A
 ☐ County Counsel ☒ N/A
 ☐ Human Resources ☒ N/A

Respectfully submitted,

Craig Tackabery
Assistant Director-DPW

cc: Radio Shop - S. Nelson
Requisition # 10012875

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