

June 24, 2008

Marin County Board of Supervisors
3501 Civic Center Drive
San Rafael, CA 94903

SUBJECT: Department of Health and Human Services Division of Aging requests approval of FY 08/09 Agreement with Russian American Community Services for the Senior Nutrition Program.

Dear Supervisors:

RECOMMENDATION:

1. Authorize the Board to approve the FY 08/09 agreement with Russian American Community Services for the provision of the Senior Nutrition program in the amount of \$450,000.

Summary: The California Department of Aging contracts with HHS Division of Aging to support services for Marin's older adults via the provisions of the Older Americans Act and Older Californians Act. Home-delivered and congregate meals for older adults are among the many services provided pursuant to these Acts. The proposed applicant was selected through a competitive process that was initiated after our current provider, Catholic Charities, announced that it would no longer be able to provide these services. Note also that a separate agency will be selected to provide services in West Marin; this contract will be presented for Board approval in July 2008.

The Senior Nutrition Program is well-established in the County, and provides essential assistance to the older adult community.

Community Benefits: The Senior Nutrition Program provides congregate meals for seniors at several sites throughout the County, and home-delivered meals to vulnerable older adults who are unable to prepare meals for themselves, enhancing their opportunity to live independently in their own homes and promoting a high quality of life.

Contractor Performance: This will be the first year that Marin County will contract with the Russian American Community Services, a San Francisco-based organization that will be operating in Marin for these services at the location of St. Vincent's in San Rafael. During the fiscal year, Contractor will be required to provide 65,000 home delivered meals to a minimum of 270 Marin County older adults and 10,000 meals to a minimum of 100 unduplicated participants in the Canal, central San Rafael, and Novato congregate meal sites.

Contractor Performance Report

Contractor	Program	Scope of Service	# of Units	Estimate of persons served for FY 2008/09
Russian American Community Services	Senior Nutrition	Home-Delivered Meals	65,000	270
		Congregate Meals	10,000	100

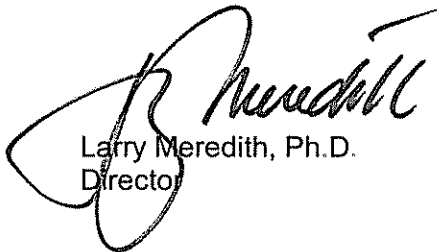
Note that the Department anticipates reissuing the RFP for this process after two years.

Fiscal Impact: The contract amount of \$450,000 is included in the department's proposed FY 08/09 budget in fund center 1000021000, commitment item 5210400 CBO contracts. The purchase requisition for this contract will be entered in SAP on July 1, 2008, when the FY 08/09 budget is available in the system.

Reviewed By:

<input type="checkbox"/>	Auditor Controller	<input checked="" type="checkbox"/> N/A
<input checked="" type="checkbox"/>	County Counsel	<input type="checkbox"/> N/A
<input type="checkbox"/>	Human Resources	<input checked="" type="checkbox"/> N/A

Sincerely,



Larry Meredith, Ph.D.
Director

SAP Document Number: To follow