

~~BY LAWS~~

~~RULES FOR THE TRANSACTION OF BUSINESS OF THE MARIN ECONOMIC~~ ~~COMMISSION~~ BYLAWS

ARTICLE I: NAME

The Marin Economic Commission was created by action of the Board of Supervisors on August 25, 1992.

ARTICLE II: PURPOSE

The purpose of the Marin Economic Commission is to advise and recommend to the Board of Supervisors economic policies to enhance the vitality of Marin County's economy in alignment with the Economy Section of the Marin Countywide Plan and other policies to enhance the vitality of Marin County's economy.

ARTICLE III: MEMBERSHIP

Membership of the Marin Economic Commission shall be composed of ten (10) members appointed by the Board of Supervisors, eight of whom are nominated or otherwise representatives of ~~nominated from~~ the following organizations: Marin Builders Association, North Bay Leadership Council, Marin Association of Realtors, Marin ~~Housing Council~~ Housing Leadership Alliance, Marin County Council of Mayors and Councilmembers, North Bay Labor Council, Center for Volunteer and Nonprofit Leadership, and the Marin Council of Chambers of Commerce. Of the two other members, one shall be representative of environmental interests, one shall be representative of agricultural interests, and each shall be appointed directly by the Board of Supervisors through its standard application, interview, and selection process.

Appointed members may resign their appointment by submitting a letter of resignation to the Board of Supervisors with a copy to the Community Development Agency.

ARTICLE IV: TERM OF OFFICE

1. Terms

Terms shall be for a period of three (3) years, and all appointments must be ratified by the Board of Supervisors. Terms shall expire on the last day of the month of expiration.

2. Mid-Term Appointments

In the event a commissioner resigns prior to expiration of their term, the Board of Supervisors shall appoint a new commissioner for the completion of the term. If there are six or fewer months remaining of the resigning commissioner's term, the Board shall appoint the replacement to serve the remainder of the current term plus a full three-year term

ARTICLE V: MEETINGS

1. General

All meetings of the Marin Economic Commission shall be open to the public and the public shall be notified in accordance with the provisions of the Brown Act.

2. Meetings

~~Meeting Dates:~~—The Commission shall hold at least one regular meeting each month, at such hour and on such day as may be designated from time to time by the Chair. Meetings may be held at any time upon the call of the Chair or by a majority of the Commission, or upon request of the Board of Supervisors. Said meeting shall be scheduled and conducted in accordance with California's open meeting laws (Brown Act).

3. Quorum

~~Quorum:~~—A majority of the seated members of the Commission shall constitute a quorum for the transaction of business and the adoption of action items. A lesser number than a quorum may adjourn a meeting.

4. Conduct of Meetings

Roberts Rules of Order are hereby adopted for the Government of the Commission in all cases not otherwise provided in these bylaws, provided, however, that the Chair may make a motion.

5. Voting

~~Voting:~~ At every regular or special meeting of the Marin Economic Commission, each member present in person must vote on all motions and questions put before the Commission by voting either "yes" or "no" or "abstain". Decisions on any motion or question shall be determined by a majority vote by those members present.

6. Meeting Attendance

~~Absences:~~—The Chair shall be notified in advance of potential absences by any Commissioner. Any member of the Commission who is absent 3 (three) consecutive regular meetings shall have such absences reported to their sponsoring agency, if any.

ARTICLE VI: OFFICERS

1. Officers of the Commission

~~Election of Officers:~~—The Commission, at its first meeting in March of each year, shall elect from among its members, a Chair and a Vice Chair.

2. Duties of Officers

Chair: the Chair shall preside at all meetings, appoint committees, authorize calls for any special meetings, and generally perform the duties and functions of the presiding officer.

Vice Chair: The Vice Chair, in the event of the absence or disability of the Chair, or a vacancy in the office of the Chair, shall assume and perform the duties of the presiding officer.

ARTICLE VII: COMMITTEES

Ad hoc committees shall be appointed by the Chair.

ARTICLE VIII: BYLAWS

1. Amendment

~~Bylaws-~~These bylaws may be amended at any meeting by a vote of the majority of the members of the Commission.

2. Notice

Written notice of any proposed amendment shall be mailed to all members at least five (5) calendar days prior to the meeting at which such action is proposed. ~~provided five (5) days notice in writing has been given to each member of the Commission.~~

3. Effective Date of Amendment

No amendment to these bylaws shall take effect or be binding until said amendment(s) have been reviewed by County Counsel and approved by the Board of Supervisors.

ARTICLE IX: ENDORSEMENTS

~~Endorsements-~~The Economic Commission may not take independent positions on matters of a political nature including, but not limited to, ballot measures, candidates for office, or public policy matters. ~~If there is an issue of importance to the Commission, the Commission may submit a resolution to that effect to the Board of Supervisors; however, the resolution may not recommend that the Board take a specific action.~~ The Economic Commission may sponsor or co-sponsor events related to its charge without Board approval excepting events or organizations of a strictly political nature.

ARTICLE X: RECOMMENDATIONS

Matters referred to the Commission by the Board of Supervisors shall be placed on the calendar for consideration and action at the first meeting of the Commission after such reference. If there is an issue of importance to the Commission, the Commission may submit recommendations to the Board of

Supervisors for their consideration. The Board of Supervisors may adopt, amend, or reject the recommendations of the Commission.