



DEPARTMENT OF HEALTH AND HUMAN SERVICES

Larry Meredith, Ph.D.
Director

August 7, 2007

Marin County Board of Supervisors
3501 Civic Center Drive
San Rafael, CA 94903

**SUBJECT: Department of Health & Human Services, Division of Social Services:
Request to approve personnel and budget adjustments in HHS Administration.**

Dear Supervisors:

Recommendations:

1. Approve the following personnel adjustments effective for the 8/12/07 pay period

Action	Cost Center	Description	FTE	Job Title	Step	Class	Pos
Delete	100011100	General Administration	1.0	Principle Network Analyst	5	0929	0001
Add	100011000	General Administration	1.0	Principle System Support Analyst	5	0934	TBD

SUMMARY: The Department of Health and Human Services proposes the above listed adjustments in the General Administration cost center in order to better provide information technology services throughout the Department. The proposed "cost neutral" change will allow for recruitment of a manager for the technology staff throughout the Department, and provide for better coordination and deployment of these staff.

COMMUNITY IMPACT: These actions will assist the Department to continue to keep pace with changes in technology; to implement Electronic Medical Records; and to provide ongoing help desk services.

FISCAL IMPACT: There is no increase in net county cost associated with this request. The change in the positions is budget neutral.

REVIEWED BY:

Auditor Controller	[]	N/A	[X]
County Counsel	[]	N/A	[X]
Human Resources	[X]	N/A	[]

Respectfully Submitted,

Larry Meredith, Ph.D.
Director of Health & Human Services Department