

April 3, 2007

Marin County Board of Supervisors  
3501 Civic Center Drive  
San Rafael, California 94903

**SUBJECT:** Purchase ten (10) vehicles.

Dear Board Members:

**RECOMMENDATION:** Approve the purchase of ten (10) vehicles from Downtown Ford Sales of Sacramento, CA by utilizing the State of California Department of General Services (DGS) Contract No. 1-07-23-20 for a total amount of \$ 256,988.02 including 8.25% sales tax for the Department of Public Works (DPW) Vehicle Acquisition.

**SUMMARY:** As part of DPW's annual vehicle replacement program, ten vehicles used by various departments throughout the County need to be replaced. Due for replacement are vehicle nos. 36-08, 37-02, 38-06, 41-14, 42-16, 43-20, 43-21, 46-11, 48-14, and 49-19. The State of California DGS has established contracts to provide government entities with pre-approved agreements created through a competitive bidding process. By using the State of California Department of General Services (DGS) Contract No. 1-07-23-20 the County is able to purchase five emergency response vehicles, three hybrids, and two cargo vans of which there are no hybrids available at this time that meet our specifications.

**FISCAL/STAFFING IMPACT:** Funding is available from the County Garage Fund Center 4100111000, G/L Account 1240045.

<b>REVIEWED BY:</b>	( ) Auditor Controller	( x ) N/A
	( ) County Counsel	( x ) N/A
	( ) Human Resources	( x ) N/A

Respectfully submitted,

Audrey A. Andrus  
Supervising Purchaser

cc: DPW - Vehicle Acquisition - L. Laino  
Requisition # 0010004226