

April 3, 2007

Board of Supervisors  
Marin County Civic Center  
3501 Civic Center Drive  
San Rafael, California 94903

**SUBJECT:   Execute contract with National Association of Housing and Redevelopment Officials in the amount of \$41,291 to provide interim Deputy Executive Director services for the Marin Housing Authority**

Dear Supervisors:

**RECOMMENDATION:** Authorize Board President to execute a contract for services with National Association of Housing and Redevelopment Officials (NAHRO) for deputy executive director services for the Marin Housing Authority.

**BACKGROUND:** Marin Housing provides affordable housing and services to over 4,000 very low and low-income households annually. Preservation of affordable housing is a priority goal identified in the County's housing element. As a result of significant budget funding cuts from the U.S. Housing and Urban Development (HUD), and in order to preserve the current housing stock, MHA restructured and reorganized earlier this year. One of the recommendations was to retain a Deputy Executive Director position.

The Board of Supervisors authorized County funds to aid the Executive Director during this transition in order to help strengthen the organization to fulfill the County's goal of preserving affordable housing. Presently, Marin Housing is conducting a nationwide search to find the person with the right qualities and experience to fill the permanent role, and it is anticipated that the position will be filled this summer. In the meantime, the Executive Director has identified an interim Deputy Director through NAHRO, a nationwide housing organization who provides expert technical assistance for housing agencies.

Your Board originally authorized nearly \$60,000 to assist the Housing Authority in undertaking an assessment to explore opportunities for operational and organizational efficiencies. Those funds were never expended as the assessment was completed in-house without the help of the retained consultant.

**FISCAL IMPACT:** The proposed contract for NAHRO is for \$41,291. Sufficient funds are available from the original organization assessment agreement to fund this request.

Respectfully submitted,

Matthew H. Hymel  
County Administrator

c – Barbara Collins, Marin Housing Authority