

March 13, 2007

Marin County Board of Supervisors  
3501 Civic Center Drive  
San Rafael, CA 94903

**SUBJECT:** Approval of Plans and Specifications  
Authorization to Advertise for Bids  
Marin County Garage Mechanical Improvements  
Project No. CAP-92533-01

Dear Board Members:

**RECOMMENDATION:** (1) Approve plans and specifications; (2) direct the Clerk to advertise the Notice to Contractors on March 20 and March 27, 2007; and (3) authorize the Clerk to call for bids to be opened at 2:30 p.m. on Tuesday, April 17, 2007.

**SUMMARY:** The existing heating system in the County garage consists of three 12-ton ceiling suspended heat pumps. These units are antiquated, inefficient and difficult for our maintenance staff to maintain in their current location and condition. The new system will consist of three energy efficient packaged units placed on the exterior directly behind the building and will be attached into the existing duct work. This new configuration will operate more efficiently, be in a better location for general maintenance and as a result be safer for our maintenance division.

**FISCAL IMPACT:** The estimated cost of the project is \$170,000. Funds are available in current year budget.

<b>REVIEWED BY:</b>	<input type="checkbox"/>	Auditor Controller	<input checked="" type="checkbox"/>	N/A
	<input type="checkbox"/>	County Counsel	<input checked="" type="checkbox"/>	N/A
	<input type="checkbox"/>	Human Resources	<input checked="" type="checkbox"/>	N/A

Respectfully submitted,

Kevin McGowan  
Senior Civil Engineer

Attachment