

March 13, 2007

Marin County Board of Supervisors  
3501 Civic Center Drive  
San Rafael, CA 94903

**SUBJECT:** Professional Services Contract with Nelson/Nygaard Consulting Associates for \$34,405 to provide evaluation for the year three operation of the Muir Woods Shuttle Demonstration Program.

Dear Board Members:

**RECOMMENDATION:** Approve contract.

**BACKGROUND:** On February 20, 2007 your Board approved the agreement with the Golden Gate Bridge, Highway and Transportation District (GGBH&TD) for the year three operation of the Muir Woods Shuttle Demonstration Program. Part of the Demonstration Program is monitoring and evaluation of the shuttle service each year. The evaluation consists of surveying riders and non-riders for both peak and off-peak summer, weekends, and holidays to learn about demographics, operational characteristics, perceptions, travel behavior and choice. The evaluation includes preparation of a report for presentation to the Board at the end of the operation. Details for the year 3 evaluation service are outlined on Exhibit "A" of the attached contract.

**FISCAL IMPACT:** The proposed year 3 service contract with Nelson/Nygaard Consulting Associates is for a sum not to exceed \$34,405. The costs will be paid for in their entirety from an available Transportation and Community and System Preservation Program (TCSP) grant that the County has accepted, obligated, and made ready for use. 100% of the evaluation service costs are eligible for reimbursement from this Federal TCSP grant. Therefore, there is no net cost or fiscal impact to any current year budget for this action.

<b>REVIEWED BY:</b>	<input checked="" type="checkbox"/>	Auditor-Controller	<input type="checkbox"/>	N/A
	<input checked="" type="checkbox"/>	County Counsel	<input type="checkbox"/>	N/A
	<input type="checkbox"/>	Human Resources	<input checked="" type="checkbox"/>	N/A

Respectfully submitted,

Saaïd Fakharzadeh  
Assistant Director

Requisition # 10003779

Attachment: Service Agreement with Nelson/Nygaard Consulting Associates