

March 13, 2007

Board of Supervisors
3501 Civic Center Drive
San Rafael, CA 94903

SUBJECT: Health and Human Services Department, Area Agency on Aging, Amendment to Contract with Catholic Charities CYO for FY 2006-07 to increase Contract Amount from \$393,717 to \$427,320.

Dear Supervisors:

RECOMMENDATION:

1. Approve and authorize President to sign amended agreement with Catholic Charities CYO (Nutrition Program) a community-based organization, increasing the total contract amount to \$427,320.

SUMMARY: The following is an agreement between the Division of Aging and Catholic Charities CYO (Nutrition Program) a community-based agency funded by the Older Americans Act and the State of California to provide vital nutritional services for older adults as listed below. Catholic Charities CYO is effectively serving an average of 325 homebound older adults each day by providing a nutritious home-delivered meal. The increase in funds will permit the contractor to initiate a pet food bag delivery program, and to purchase a large freezer and warming table for food service.

CONTRACTOR PERFORMANCE: Catholic Charities CYO Home-delivered Meals Served for FY 06/07 annual contract is 70,000 meals. Six-month (December 31, 2006) actual meals served is 34,733, the appropriate mid-year target. The pet food delivery program will significantly enhance the overall service to home-bound older adults. The Division of Aging regularly performs on-site contract monitoring, and is satisfied with contractor's performance.

Catholic Charities CYO	Nutrition Program: Pet Food Bag Delivery One-Time-Only Funds Cost of Living Adjustment	\$15,684 \$ 7,534 \$10,385
Total		\$33,603

COMMUNITY BENEFITS: This contract ensures the provision of nutritious meals to homebound and other seniors, allowing them to continue to live in as independent and healthy manner as possible.

FISCAL IMPACT: There is no increase in net county cost associated with this request. Funds for this contract are budgeted in the Area Agency on Aging fund center 1000021000.

REVIEWED BY:	<input checked="" type="checkbox"/> Auditor-Controller	<input type="checkbox"/> N/A
	<input checked="" type="checkbox"/> County Counsel	<input type="checkbox"/> N/A
	<input type="checkbox"/> Human Resources	<input checked="" type="checkbox"/> N/A

Sincerely,

Larry Meredith, Ph.D.
Director of Health and Human Services

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