

March 13, 2007

Board of Commissioners
Marin Housing Authority
Civic Center Drive
San Rafael, CA 94903

**SUBJECT: Approval of Reclassification for Shelter Plus Care
Case Manager**

RECOMMENDATION: Authorize a salary adjustment for the effective with the March 19, 2007 payroll period.

SUMMARY: During the 2006 labor negotiations it was agreed that a compensation study would be conducted by the Labor Management Committee (a committee consisting of both Management and Union members) for the position of Shelter Plus Care Case Manager. The Committee agreed upon comparables and concluded that the position should be reclassified with a 3% increase or .86 per hour.

FISCAL IMPACT: The cost of the recommended increase is \$5,120.96 annually for 3 Shelter Plus Care Case Managers. This cost will be absorbed within the Shelter Plus Care budget.

Sincerely,

Barbara Collins
Executive Director

Attachment: Shelter Plus Care Case Manager Salary Scale