



**MARIN COUNTY EMPLOYEES'
RETIREMENT ASSOCIATION**

CHARNEL K. BENNER, CFP
RETIREMENT ADMINISTRATOR

March 13, 2007

Marin County Board of Supervisors
3501 Civic Center Drive
San Rafael, CA 94903

**SUBJECT: REQUEST FOR MARIN COUNTY EMPLOYEES' RETIREMENT ASSOCIATION
TO ADD ONE POSITION EFFECTIVE MARCH 18, 2007**

Dear Supervisors:

RECOMMENDATION:

Approve the following change in fund center 3700010000 effective March 18, 2007:

1. Add 1.0 position of Senior Clerk Typist (1341)

SUMMARY:

This office requests that the Board of Supervisors increase the number of positions in the office of the Marin County Employees' Retirement Association (MCERA) to provide new and increased services to assist both active members and inactive members. Due to chronic understaffing of the MCERA department as well as implementation of the SAP enterprise, the need for this additional position has become critical.

FISCAL/STAFFING IMPACT:

Cost of these position changes is approximately \$13,388 for the rest of this fiscal year and \$57,796 annually. The costs for these requested changes will be addressed as part of the baseline budget process.

On an ongoing basis, funding for these positions is internal to the MCERA and does not require an offset.

REVIEWED BY:

<input type="checkbox"/>	Auditor-Controller	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	MCERA	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Human Resources	<input type="checkbox"/>	<input type="checkbox"/>

Respectfully submitted,


CHARNEL K. BENNER, CFP
Retirement Administrator

CKB

cc: Laura Armor