

September 19, 2006

Marin County Board of Supervisors  
3501 Civic Center Drive  
San Rafael, CA 94903

**SUBJECT:** Approval of Specifications  
Modernization of Elevators 9 and 10 at the Hall of Justice  
Project No. CAP-94035-10

Dear Board Members:

**RECOMMENDATION:** 1) Approve the specifications as submitted; (2) direct the Clerk to advertise the Notice to Contractors on September 22 and October 6, 2006; and (3) authorize the Clerk to call for bids to be opened at 1:30 p.m. on Tuesday, October 24, 2006.

**SUMMARY:** Elevators 9 and 10 are the third set of elevators at the Civic Center which are part of an overall upgrade plan. Elevators 1 and 3 were upgraded in 2002, and elevators 5 and 6 were upgraded in 2005. We have contracted with Hesselberg, Keesee & Associates, Inc., an elevator consultant, to review and provide specifications to modernize elevators 9 and 10 which serve the Sheriff's department and the remodeled jail spaces. Upgrading of these elevators which have been in use for over 40 years, will provide better accuracy and motion control in starting and stopping acceleration and will minimize the possibility of malfunction. The modernization will also ensure compliance with current codes and state and federal disability access requirements.

**FISCAL IMPACT:** The estimated cost for this project is \$340,000. Actual project costs are unknown until the contractor's bids are opened. Funding is available in Fund Center 4100991005, WBS element CAP-94035-10 current year budget.

<b>REVIEWED BY:</b>	<input type="checkbox"/> Auditor Controller	<input checked="" type="checkbox"/> N/A
	<input type="checkbox"/> County Counsel	<input checked="" type="checkbox"/> N/A
	<input type="checkbox"/> Human Resources	<input checked="" type="checkbox"/> N/A

Respectfully submitted,

Siamak Motahari  
Senior Civil Engineer

C: Patrick Faulkner  
Bob Doyle  
David Speer

Attachment