

September 19, 2006

Marin County Board of Supervisors  
3501 Civic Center Drive  
San Rafael, CA 94903

**SUBJECT: Department of Health and Human Services, Division of Aging,  
requests approval of Agreement with Senior Access for  
Administrative Support.**

Dear Supervisors:

**RECOMMENDATION:** Authorize the Board to approve FY 06/07 agreement with Senior Access for Administrative Support in the amount of \$30,000.

**SUMMARY:** The Department of Health & Human Services, Division of Aging, proposes to contract with Senior Access, a community-based agency, to help provide administrative support for program services. Support services funded by this Agreement will include development activities such as grant writing and reporting, individual donor research, prospecting and management, and special events.

**COMMUNITY BENEFITS:** These funds will provide administrative support for program services to older adults and help to prevent costly, premature and inappropriate institutionalization of aging adults in Marin County.

**FISCAL IMPACT:** Funds are available in the FY 2006-07 Budget. There is no increase in net County cost.

REVIEWED BY:	<input type="checkbox"/>	Auditor Controller	<input checked="" type="checkbox"/>	NA
	<input type="checkbox"/>	County Counsel	<input checked="" type="checkbox"/>	NA
	<input type="checkbox"/>	Human Resources	<input checked="" type="checkbox"/>	NA

Sincerely,

Larry Meredith, Ph.D.  
Director

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