

February 7, 2006

Marin County Board of Supervisors  
3501 Civic Center Drive  
San Rafael, CA 94903

**SUBJECT: MEMORANDUM OF UNDERSTANDING, AMENDMENT #2,  
BETWEEN THE DEPARTMENT OF HEALTH & HUMAN  
SERVICES AND THE COUNTY OF SONOMA AREA AGENCY  
ON AGING FOR OVERSIGHT AND ADMINISTRATION OF THE  
HEALTH INSURANCE ADVOCACY PROGRAM (HICAP).**

Dear Supervisors:

**RECOMMENDATION:**

1. Approve and sign the attached HICAP Memorandum of Understanding (MOU), Amendment #2, which amends the original MOU by changing the name of the organization responsible for the administration of the Lake-Mendocino Area Agency on Aging.

**DISCUSSION:** The purpose of the Health Insurance Counseling and Advocacy program (HICAP), a volunteer supported program, is to provide Medicare beneficiaries and those imminent of becoming eligible for Medicare with counseling and advocacy as to Medicare, private health insurance, and related health care coverage plans. The proposed MOU governs the multi-county oversight and administration of North Bay HICAP which serves the six counties of Napa, Solano, Marin, Lake, Mendocino and Sonoma.

**FISCAL IMPACT:** The Sonoma County Area Agency on Aging is the lead agency and is responsible for North Bay HICAP services as administered in the six-county area, and receives the administrative funds directly from the California Department of Aging in accordance with the Older Californians Act and State and Federal regulations. As lead agency, the Sonoma County Area Agency on Aging will provide administrative funds to the County of Marin Department of Health and Human Services to compensate for staff time and travel expenses related to this MOU in the amount of \$1,000 annually.

**REVIEWED BY:**

<input type="checkbox"/> Auditor Controller	<input checked="" type="checkbox"/> N/A
<input type="checkbox"/> County Counsel	<input type="checkbox"/> N/A
<input type="checkbox"/> Human Resources	<input checked="" type="checkbox"/> N/A
<input type="checkbox"/> Fiscal	<input type="checkbox"/> N/A

Respectfully submitted,

Larry Meredith, Ph.D.  
Director

LM/nt

Attachment