

February 7, 2006

Board of Commissioners
Housing Authority of the County of Marin
Marin County Civic Center
San Rafael, California 94903

SUBJECT: Contract for Pest Control Services

RECOMMENDATION: Authorize the Executive Director to execute a contract with Hometeam Pest Defense in an amount not to exceed \$56,049 annually to provide pest control services for Marin Housing properties.

SUMMARY: In accordance with Marin Housing's Procurement Policy, staff solicited proposals in December for pest control services for the six public housing complexes as well as the state-funded and other properties. Bidders were asked to assume an established level of service for roach and rodent control in preparing their bids. Bids were requested from ten companies and five proposals were received in response. Bids ranged from \$56,049 to \$103,258; Hometeam Pest Defense was the low bidder.

FISCAL IMPACT: The RFP assumed maximum required use of pest control services. The actual cost of the service will likely be less because many services will be requested on an "as needed" basis. Funds for pest control are included in Marin Housing's 2006 budget.

CHRISTINE GOUIG
Executive Director