

January 31, 2006

Marin County Board of Supervisors  
3501 Civic Center Drive  
San Rafael, CA 94903

**SUBJECT:** New MERA Maintenance Agreement

Dear Board Members:

**RECOMMENDATION:** It is recommended your Board approve the attached five year agreement with the Marin Emergency Radio Authority (MERA) for County staff to provide radio, building maintenance, and garage maintenance services.

**SUMMARY:** The County has been a member of MERA since 1998. As a member of the Authority with significant invested interest, the County has provided maintenance services to the Authority since the beginning. To formalize the County/MERA maintenance arrangement, a contract was approved by your Board on March 2, 2004, to reimburse the County for the cost of running the services. Certain assumptions were made at the time of the original contract that did not materialize, and as a result the Department felt it was important that a new contract be negotiated.

The revised contract with MERA to provide maintenance services, which are primarily from the radio communications shop, will increase the payments to the County and fairly reimburse the County for its costs, and will simplify the administrative procedures.

Major provisions of this agreement include:

1. For FY 2005-06:
  - a) Shop rate of \$100 per hour (total contract of \$410,000)
  - b) \$300,000 paid during FY 2005-06
  - c) Special payment in July 2006 of \$110,000
2. Beginning in FY 2006-07 the shop rate increases to \$125 per hour.
3. An agreement to settle past claims for one time payment of \$30,000 to be paid in July 2006.
4. Beginning in FY 2006-07, the annualized maintenance contract will be fixed fee \$435,625, a CPI equal to increases in salary wages, and hourly rate for extra work.

The MERA board approved this contract at its January 12, 2006 meeting.

**FISCAL IMPACT:** The agreement amount will minimally increase revenue for the current fiscal year. Starting in fiscal year 2006-07 payments to the County will reduce net County costs for the Radio Shop by approximately \$150,000.

<b>REVIEWED BY:</b>	<input checked="" type="checkbox"/>	Auditor-Controller	<input type="checkbox"/>	N/A
	<input checked="" type="checkbox"/>	County Counsel	<input type="checkbox"/>	N/A
	<input type="checkbox"/>	Human Resources	<input checked="" type="checkbox"/>	N/A

Respectfully submitted,

Jeff Rawles  
Deputy Director

Attachment