

June 28, 2005

Marin County Board of Supervisors  
3501 Civic Center Drive  
San Rafael, CA 94903

**SUBJECT:** Extension of FY 2003-04 and 2004-05 Court-County Memorandum of Understanding (MOU).

Dear Supervisors:

**RECOMMENDATION:** Approve the attached amendment to Memorandum of Understanding (MOU) with the Marin County Superior Court covering the provision of County services to the Court, extending the MOU through August 31, 2005.

**SUMMARY:** Over the past several months, Court and County staff have been working to establish a new MOU for fiscal year 2005-06. While relations remain strong between the County and the Court, there is a need for additional time to address remaining issues over the next few months.

There are two remaining issue that need to be addressed before we can establish a new MOU agreement. First, the Court and the Sheriff's Office are meeting to address a reduction to the Court's security budget as provided by the State. Court Security is a major concern of the Courts and the County. Currently the Sheriff's Office and the Courts are working collaboratively to determine the best way to manage the reduced funding with minimum impact on service levels.

Secondly, the Court is in the process of transitioning off the County's financial systems. The Courts are expected to be up and running on the State financial system next month and will be moving their funds to State-administered bank accounts. Staff of the Auditor-Controller, County Administrator and Court is currently discussing the logistical changes that this change will entail.

**FISCAL IMPACT:** Changes in Court security may impact staffing levels in the Sheriff's department, positions are being held vacant at this time to avoid potential reduction in force affects of changes.

Please feel free to contact Samantha Klein of my staff with any questions or concerns regarding this matter.

Respectfully submitted,

Mark Riesenfeld  
County Administrator

cc: Kim Turner, Acting Court Executive Officer  
Sheriff Doyle  
Rich Arrow, Auditor-Controller  
Patrick Faulkner, County Counsel