

June 28, 2005

Board of Supervisors
County of Marin
3501 Civic Center Dr.
San Rafael, CA 94903

SUBJECT: Bartig, Basler and Ray, CPA's, Inc. Contract – First Addendum

Dear Supervisors:

The following request is to amend the previous contract dated January 13, 2004 by and between the County of Marin and Bartig, Basler and Ray, CPA's, Inc.

The County and Bartig, Basler and Ray, CPA's, Inc. wish to increase the maximum dollar amount of the Agreement by an additional Twenty Thousand Dollars (20,000) to cover the proposed additional work which includes a) Inputting the unadjusted balances into the trial balance software and post all adjusting entries to compile the fund statements, b) Reviewing the proposed chart of accounts.

In no event will the cost to the County for the services to be provided herein exceed the maximum sum of \$233,900.

FISCAL IMPACT: Funds are provided in Budget Center 121 – 2533 (Contract Services).

If you are in need of any further information, please do not hesitate to contact me.

REVIEWED BY: ☒ Auditor-Controller
 ☐ County Counsel
 ☐ Human Resources

Sincerely,

RICHARD S. ARROW
Auditor-Controller

RA:wm