

June 28, 2005

Board of Supervisors
County of Marin
3501 Civic Center Drive
San Rafael, CA 94903

SUBJECT: Confirm appointment of Matthew H. Hymel to position of County Administrator/Clerk of the Board and set salary effective June 30, 2005.

Dear Board Members:

RECOMMENDATION: It is recommended that the Board approve the following:

1. Establish a three-step salary range based on the current classification of County Administrator, as follows:

Step 3	Step 4	Step 5
\$184,371	\$194,605	\$204,839

2. Appoint Matthew H. Hymel into the position of County Administrator/Clerk of the Board at Step 3 of the range.
3. Return to the Board for approval of an employment agreement between the County and Matthew Hymel within the next few weeks.

REVIEWED BY: ☒ Auditor Controller ☐ N/A
 ☒ County Counsel ☐ N/A
 ☒ Human Resources ☐ N/A

Respectfully submitted,

Harold C. Brown
President of the Board

cc: Laura Armor, Human Resources Director