

June 28, 2005

Marin County Board of Supervisors  
Marin County Civic Center, Room 329  
San Rafael, CA 94903

**SUBJECT:** Public hearing and recommendation to adopt the proposed ordinance amending Marin County Code, Section 2.99 regarding the County's Emergency Organization and Functions

**RECOMMENDATION:**

It is recommended that your Board:

1. Conduct a Public Hearing of the proposed ordinance (attached);
2. Adopt the proposed ordinance, modifying as your Board deems necessary in response to comments received at the Public Hearing (if applicable);
3. Direct staff to the Disaster Council to take the steps necessary to register the Council as the official Citizen Corps Council for the Marin County Operational Area.

**SUMMARY:** Modify the existing ordinance as follows:

1) Purpose: Add the environment to emergency preparation and carrying out plans to protect persons and property within the county.

2) Definitions: Add tsunami, public health emergency and terrorism to conditions of disaster.

3) Council membership: Expand the Disaster and Citizen Corps Council with the additional positions: (1) Alternate Director of Emergency Services (to serve as vice-chair), (2) a representative from the Marin County Office of Education and (3) a representative from the Marin County Office of the American Red Cross Bay Area Chapter. Additions will provide expanded leadership and community participation. Nineteen council members will serve.

4) Council duties, powers and scope: At this time no Marin County Citizen Corps Council has been established. The members of the Marin Operational Area Disaster Council have proposed assuming this designation due to the synergy between the two organizations' goals and missions. In becoming the proposed Disaster and Citizen Corps Council (DC3), the Council will further reinforce its commitment to promoting disaster preparedness through education and communication and will provide leadership and encourage communities to prevent, prepare for and respond to crime, terrorist attacks and other emergencies or disasters by mobilizing and educating their residents.

Citizen Corps is a national program that coordinates volunteer activities in an effort to make our communities safer, stronger, and better prepared to respond to any emergency situation. Overseen by the Department of Homeland Security, the Citizen Corps umbrella harnesses the power of every resident through education and outreach, training and volunteer service to make their families, homes and communities safer from natural and/or man-made disasters or emergencies.

5) Director, alternate director, assistant director and manager of emergency services: The proposed addition of an alternate director of emergency services, who would assume the duties of the director when he or she is unavailable or unable to serve, would provide for an expanded chain of command for emergency management decision making.

6) Authorizing the assistant director of emergency services to proclaim or request that the Board of Supervisors proclaim the existence or threatened existence of a "local emergency" expedites the response to emergency incidents or disaster events.

7) Changing the title of the program manager of emergency services to manager of emergency services reflects the current, approved title for the job position. The manager shall be appointed by and report to the county sheriff or in an emergency to the chain of command within the EOC staff hierarchy. The manager will no longer report to the assistant director of emergency services, the CAO.

8) Powers and duties of the director, alternate director, assistant director and manager of emergency services: The assistant director is empowered to issue an emergency proclamation, if the board of supervisors is not in session but the board must ratify such within seven days or it will no longer be in effect.

The manager of emergency services shall develop emergency plans under the direction of the county sheriff but in consultation with the director of emergency services.

**FISCAL IMPACT:** None. There is no cost associated with amending Sections 2.99.010 through 2.99.065 of the Marin County Code.

<b>REVIEWED BY:</b>	<input checked="" type="checkbox"/> County Counsel	<input type="checkbox"/> N/A
	<input type="checkbox"/> Human Resources	<input checked="" type="checkbox"/> N/A
	<input type="checkbox"/> Auditor-Controller	<input checked="" type="checkbox"/> N/A
	<input checked="" type="checkbox"/> Sheriff	<input type="checkbox"/> N/A

**Robert T. Doyle**  
**Sheriff**