

March 29, 2004

Marin County Board of Supervisors
3501 Civic Center Drive
San Rafael, CA 94903

SUBJECT: Sole Source Purchase of Reagents and Supplies for the
Health & Human Services Public Health Laboratory

Dear Board Members:

RECOMMENDATION: Approve the renewal of a blanket purchase agreement for the sole source purchase of reagents and supplies from Becton Dickinson & Co., located in Sparks, MD in an amount not to exceed \$110,000.00 for the Department of Health and Human Services (H&HS) Public Health Laboratory.

SUMMARY: Becton Dickinson & Co is the only company whose reagents and supplies work with the BD ProbeTec System Complete Equipment used by H&HS. Blanket purchase orders facilitate the ordering of frequently and commonly needed goods or services, expedite the delivery of items, and reduce administrative costs. The blanket agreement term is April 1, 2005 to June 30, 2006.

FISCAL/STAFFING IMPACT: Funds are available in Account 102-532-2115.

REVIEWED BY: ☐ Auditor-Controller..... ☒ N/A
 ☐ County Counsel.....☒ N/A
 ☐ Human Resources.....☒ N/A

Respectfully submitted,

Audrey Andrus
Supervising Purchaser

AA:sp:e:/board letters/BoS0302905.doc.