

March 29, 2005

Board of Supervisors
County of Marin
Marin County Civic Center
San Rafael, California 94903

**SUBJECT: Notice of Completion— Bretano Way Landscape Improvements,
Greenbrae, CSA 16**

Dear Supervisors:

RECOMMENDATION: It is recommended that your Board:

1. Approve Notice of Completion and authorize President to execute same.

DISCUSSION: In September 2004, your Board awarded a contract to Planned Environments, Inc. for landscape improvements on Bretano Way, CSA 16. This work has now been completed and approval of a Notice of Completion is appropriate.

FISCAL IMPACT: None.

ALTERNATIVE TO RECOMMENDED ACTION: Approval of a Notice of Completion sets time limits for items pertaining to Mechanic's Liens. Failing to file a formal Notice of Completion allows sub-contractors and suppliers of material for this job greater latitude in filing a claim with the County for non-payment by the primary contractor.

REVIEWED BY:	<input type="checkbox"/> Auditor Controller	<input checked="" type="checkbox"/> N/A
	<input type="checkbox"/> County Counsel	<input checked="" type="checkbox"/> N/A
	<input type="checkbox"/> Human Resources	<input checked="" type="checkbox"/> N/A

Respectfully submitted,

Ronald Paolini
Deputy Director

RP:SP/kbl
Attachment

cc: Lynne Kirley
Tina Torresan
Press