

March 29, 2005

Marin County Board of Supervisors
3501 Civic Center Drive
San Rafael, CA 94903

**SUBJECT: DIVISION OF COMMUNITY MENTAL HEALTH SERVICES: AMENDMENT TO
THE AGREEMENT WITH TARCISIO CHING. (AMENDMENT)**

Dear Supervisors:

RECOMMENDATION: Authorize President to execute FY 2004/2005 Amendment to the Agreement with Tarcisio Ching increasing the original maximum contract amount by \$4,000 for a new maximum contract amount not to exceed \$28,000 for consultation and training services.

SUMMARY: Contractor provides professional consultation and training to accounting staff in the preparation of TCM (targeted case management) and Mental Health cost reports.

CONTRACTOR PERFORMANCE: Contractor worked many years for Contra Costa County in cost report preparation and financial analysis. He is a valuable resource for our accounting staff and has met or exceeded contract obligations.

COMMUNITY BENEFITS: Contractor services will help Community Mental Health streamline the cost report process and develop improved procedures for cost analysis and revenue summaries.

FISCAL/STAFFING IMPACT: The funds for this action are included in Budget Centers 514-5141-2533 and 530-2533 for FY 2004/2005. There is no additional net County cost associated with this request.

REVIEWED BY:

<input type="checkbox"/>	Auditor/Controller	<input checked="" type="checkbox"/>	N/A
<input checked="" type="checkbox"/>	County Counsel	<input type="checkbox"/>	N/A
<input type="checkbox"/>	Human Resources	<input checked="" type="checkbox"/>	N/A

Respectfully submitted,

Larry Meredith, Ph.D.
Director of Health and Human Services