



July 17, 2018

Brian E. Washington  
COUNTY COUNSEL

Jack F. Govi  
ASSISTANT COUNTY COUNSEL

Renee Giacomini Brewer  
CHIEF DEPUTY COUNTY COUNSEL

Mari-Ann G. Rivers  
Patrick M. K. Richardson  
Stephen R. Raab  
Steven M. Perl  
Brian C. Case  
Jenna J. Brady  
Valorie R. Boughey  
Kerry L. Gerchow  
Tarisha K. Bal  
Ayriel A. Bland  
Deidre K. Smith  
Newton F. Oldfather  
Brandon W. Halter

DEPUTIES

Jeanine Michaels  
ADMINISTRATIVE ASSISTANT

Marin County Civic Center  
3501 Civic Center Drive Suite  
275  
San Rafael, CA 94903  
415 473 6117 T  
415 473 3796 F  
415 473 2226 TTY  
www.marincounty.org/cl

Marin County Board of Supervisors  
3501 Civic Center Drive  
San Rafael, CA 94903

**SUBJECT: Resolution Establishing a Fee Schedule for the Office of the County Counsel**

Dear Board Members:

**RECOMMENDATION: Conduct a hearing to consider and approve a Resolution establishing a fee schedule for the Office of the County Counsel**

**OVERVIEW:**

On June 12, 2018, your Board approved by resolution the adjustment of countywide fees for eight departments. The Office of the County Counsel was not included in that Board item because our fees are governed by Section 3.33.010 of the Marin County Code. Changes to these fees require an ordinance change and two readings. Because these fees are not charged to the public at large and the Office of the County Counsel is not mandated to include these fees in the county code, we asked you in a separate action today to repeal Marin County Code Section 3.33.010.

We are requesting that your Board re-establish that authority by passing the attached Resolution establishing a revised fee schedule for the Office of the County Counsel. If passed, the Resolution authorizing the fee will take effect on the effective date of the repeal of the Ordinance. Fees are charged when our services are provided to independent districts and agencies that request professional legal services. Fees are not charged to any agency for which the Board of Supervisors is the governing board or ex-officio governing board of the agency.

Consistent with your Board's direction to ensure that fees and charges keep pace with our cost of doing business, the attached fee Resolution proposes a 3% increase annually over our current fee of \$220. The FY 2018-19 fee of \$227 per hour (prorated) would become effective August 17<sup>th</sup>, 2018, and the FY 2019-20 fee, effective on July 1, 2019, will be \$234 per hour.

Pursuant to Cal. Gov. Code Section 6062a, notice of these changes were provided on or about July 2<sup>nd</sup>, 2018 and July 11, 2018.

**FISCAL IMPACT:**

The proposed fee increase, to be considered by your Board on July 17, 2018, would result in estimated increased County Counsel revenues of approximately \$10,000 annually to offset expected cost of living and benefit increases. The estimate has been incorporated into the FY 2018-2019 Proposed Budget.

Please let me know if you have any questions or concerns.

Sincerely,



Brian E. Washington  
Marin County Counsel