



COMMUNITY DEVELOPMENT AGENCY

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SUBJECT: First Reading of Proposed Ordinance to Adjust Fees for Services Provided by the Building and Safety Division of the Community Development Agency

Dear Board Members:

RECOMMENDATION: Conduct first reading of a proposed ordinance to amend Section 19.04.032 of the Marin County code and schedule merit hearing for July 17, 2018 to adjust Community Development Agency Building and Safety Division fees for Fiscal Years 2018-20.

SUMMARY:

On June 12, 2018, your Board approved by resolution the adjustment of countywide fees consistent with a reasonable cost of providing service for eight departments. The Community Development Agency Building and Safety Division fees were not included in that Board item because our fees are governed by Section 19.04.032 of the Marin County Code. Changes to these fees require an ordinance change and two readings. The current fees have not been adjusted since 2009.

Consistent with your Board's direction to ensure that fees and charges keep pace with our cost of providing service, the fees in Exhibit A, effective September 15, 2018, propose a 6% increase to the division's hourly rate, reflecting the cumulative impact of recent cost of living adjustments.

FISCAL/STAFFING IMPACT: We estimate that the proposed fee increase would result in increased Community Development Agency revenues of approximately \$200,000 annually and have been incorporated into the FY 2018-20 Adopted Budget.

