



OFFICE OF THE  
COUNTY ADMINISTRATOR

November 14, 2017

Matthew H. Hymel  
COUNTY ADMINISTRATOR

Daniel Eilerman  
ASSISTANT COUNTY  
ADMINISTRATOR

Angela Nicholson  
ASSISTANT COUNTY  
ADMINISTRATOR

Marin County Board of Supervisors  
3501 Civic Center Drive, Room 329  
San Rafael, CA 94903

**SUBJECT:** Informational workshop to provide an update on the 5 Year Business Plan.

Dear Board Members:

Marin County Civic Center  
3501 Civic Center Drive  
Suite 325  
San Rafael, CA 94903  
415 473 6358 T  
415 473 4104 F  
CRS Dial 711  
[www.marincounty.org/cao](http://www.marincounty.org/cao)

**SUMMARY:**

The 5 Year Business Plan was adopted by your Board in the fall of 2015 with the mission of becoming a more adaptive organization where we encourage engagement, learning and leadership at all levels. With the 4 focus areas of Diversity and Inclusion; Innovation; Growth and Development; and Communication we have made great progress over this past year. Our subject matter experts in collaboration with our employee steering committee members have continued to deliver services that align with the mission of the Plan. Since we have completed 2 years of the plan, this year we present your Board with an updated plan, which includes refined metrics and actions. We will also report on successes achieved and delays or redirections.

Please let me know if you have any questions or concerns.

<b>REVIEWED BY:</b>	[ ] Finance	[ X ] N/A
	[ ] County Counsel	[ X ] N/A
	[ ] Human Resources	[ X ] N/A

Respectfully submitted,

**Submitted by:**

Angela Nicholson  
Assistant County Administrator

cc: Matthew Hymel, County Administrator  
Mary Hao, Human Resources Director  
Charlie Haase, Information Services Director