



DEPARTMENT OF PUBLIC WORKS

Quality, Excellence, Innovation

Raul M. Rojas
DIRECTOR

May 24, 2016

Marin County Board of Supervisors
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SUBJECT: First Reading to Amend Chapter 3.50, County Surveyor Fees, of the Marin County Code

Dear Board Members:

Accounting

RECOMMENDATION: It is recommended that your Board:

Airport

1. Conduct the first reading of ordinance by title only and schedule a merit hearing on June 7, 2016 at 10:30 a.m. to amend Chapter 3.50, County Surveyor Fees, of the Marin County Code.

Building Maintenance

Capital Projects

2. Instruct your Clerk to publicize the hearing in a local publication on May 24 and May 31, 2016.

Certified Unified Program Agency (CUPA)

Communications Maintenance

County Garage

Disability Access

Engineering & Survey

Flood Control & Water Resources

Land Development

Purchasing

Real Estate

Reprographic Services

Road Maintenance

Stormwater Program

Transportation & Traffic Operations

Waste Management

SUMMARY: The cost to review maps, check calculations, and provide County Surveyor services has increased since the current fee schedule was last amended in 2013. This ordinance amends the County Surveyor fees to provide for recovery of costs incurred in implementing and administering State and County required subdivision map check, examination or record surveys, and related County Surveyor services. The revised fee schedule will adjust the fees in FY 16/17 and FY 17/18 in recognition of the recent increases in labor costs in the County. In 2013 and 2014, the majority of employees in the County did not receive a Cost of Living Adjustment (COLA) adjustment, as property tax growth stood still and the State budget struggled. In order to keep pace with the Consumer Price Index in the Bay Area, the majority of employees in the County received a 3% Cost of Living Adjustment (COLA) in 2015 and are scheduled to receive another such increase in July 2016 and July 2017.

The proposed ordinance increases the fees by approximately 3% in FY 16/17 and 3% in FY 17/18. The 16/17 fees will be effective 90 days after the merit hearing scheduled for June 7th. The FY 17/18 increases will be effective on July 1, 2017.

FISCAL IMPACT: The revised fees will allow the County to recover costs incurred in checking subdivision maps, record of surveys, and providing related County Surveyor services. It is estimated the proposed fee schedule will generate an additional \$4,200 annually.

Board of Supervisors
May 24, 2016
Page 2 of 2

REVIEWED BY: Finance N/A
 County Counsel N/A
 Human Resources N/A

Respectfully submitted,

edg



Richard Simonitch
County Surveyor

Attachments: Ordinance

