May 3, 2016

Marin County Board of Supervisors
3501 Civic Center Drive
San Rafael, CA 94903

SUBJECT: Consolidated Plan Amendments 2016 Annual Action Plan
(Including Budgets for the Community Development Block Grant Program (CDBG), the HOME Investment Partnerships Program (HOME).

Dear Board Members,

RECOMMENDATIONS:

1. Hold a public hearing on May 3, 2016, for comment on:

   A. Marin County's housing and community development needs.

   B. Marin County's community development performance.

   C. The Consolidated Plan Amendments 2016 Annual Action Plan, including activities proposed for federal fiscal year 2016 funding from the Community Development Block Grant Program (CDBG), and the HOME Investment Partnerships Program (HOME).

   D. The proposed budget for the use of federal Fiscal Year 2016 (2016-17 local program year) CDBG funds, included in the Consolidated Plan amendments.

   E. The proposed reprogramming of past years’ CDBG funds to new activities and the proposed use of CDBG program income included in the Consolidated Plan amendments 2016 Annual Action Plan.

   F. The proposed budget for the use of federal fiscal year 2016 (2016-17 local program year) HOME funds included in the Consolidated Plan amendments 2016 Annual Action Plan.

   G. The proposed reprogramming of past years' HOME funds to new activities and the proposed use of HOME program income included in the Consolidated Plan amendments 2016 Annual Action Plan.

   H. Local Policies and Procedures, including:
      i. The Local Standard for Affordable Rents.
      ii. The Civil Rights Policy.
      iii. The Residential Antidisplacement and Relocation Assistance Plan.
2. Following public testimony, approve the Consolidated Plan amendments 2016 Annual Action Plan and related documents, as attached, including the items listed above, and authorize any budget changes necessary to implement these actions.

3. Following public testimony, approve the Resolution authorizing staff to submit the Consolidated Plan amendments to the U.S. Department of Housing and Urban Development (HUD), and authorize staff to act in connection with the submission of the Consolidated Plan amendments and to provide such corrections or additional information as HUD may require.

4. Announce that copies of the Consolidated Plan 2016 Annual Action Plan (as amended) are available from the Community Development Agency, and that program files, records regarding past use of CDBG and HOME funds, the Local Standard for Affordable Rents, the Civil Rights Policy, the Residential Antidisplacement and Relocation Assistance Plan, and the Nondiscrimination Policy are available for inspection at the Community Development Agency.

SUMMARY:
On May 12, 2015, the Marin County Board of Supervisors approved the Consolidated Plan for Fiscal Years 2015-19, the document required by HUD as our application for formula funding from the Community Development Block Grant Program (CDBG) and the HOME Investment Partnerships Program (HOME). The five-year Consolidated Plan includes an analysis of affordable housing and community development needs and statements of policies for the entire period, as well as CDBG and HOME project budgets for the first year of the five-year period. In the second, third, fourth, and fifth years, the Consolidated Plan must be amended with an “Annual Action Plan” to add each year’s CDBG and HOME project budgets. July 1, 2016 will mark the beginning of the second year covered by the Consolidated Plan and an annual amendment is required.

The attached 2016 Annual Action Plan amendments to Marin County’s five-year Consolidated Plan update the policy section and add budgets for the use of $1,302,255 in federal Fiscal Year 2016 CDBG funds and $578,379 in federal Fiscal Year 2016 HOME funds. Compared to last year’s grants, the 2016-17 grant amounts represent a 0.5% increase in Marin’s CDBG allocation, and a 2.1% increase in HOME allocation. In order to meet HUD’s strict time limits on spending, the budget also includes CDBG and HOME funds from prior years which are recommended for reprogramming (rereallocation) to new projects, and allocations of CDBG and HOME program income.

The CDBG and HOME budget information in the attached 2016 Annual Action Plan Consolidated Plan Amendments was developed following five public hearings held by the County in the Planning Areas, one hearing held by the Novato City Council, one hearing held by the San Rafael City Council, and one hearing held by the Countywide Priority Setting Committee on March 28, 2016. The specific funding proposals have been reviewed and recommended by the individual Planning Areas Subcommittees and the Countywide Priority Setting Committee.

The Federal Fiscal Year 2016 CDBG and HOME funds become available to the County at the start of the local program year, which runs from July 1, 2016 to June 30, 2017. CDBG and HOME grants will be held in Fund 22050, Fund Center
400071000 until the 2016-17 fiscal year begins, at which time the funds will be transferred to Fund Centers 4000991027 (CDBG), 4000992020 (HOME). The attached Consolidated Plan Amendments 2016 Annual Action Plan are prepared in HUD’s Integrated Disbursements & Information System, using their required format.

FISCAL/STAFFING IMPACT:
The Consolidated Plan Amendments 2016 Annual Action Plan serve as Marin County’s application for federal CDBG and HOME grants, which the County then distributes to eligible projects sponsored by local nonprofit organizations and public agencies. As contemplated in the federal CDBG and HOME regulations, the County is providing grant funds to subrecipients to implement the subrecipients’ public benefit projects.
Acceptance of these awards has no impact on the General Fund.

REVIEWED BY:
[ ] Department of Finance       [ x ] N/A
[ ] County Counsel              [ x ] N/A
[ ] Human Resources             [ x ] N/A

SIGNATURE:

Leelee Thomas
Interim Planning Manager

Brian C. Crawford
Director

Attachments:
1. Resolution approving the Consolidated Plan Amendments 2016 Annual Action Plan
   Exhibit A: Consolidated Plan Amendments 2016 Annual Action Plan
2. Local Policies and Procedures, including:
   i. The Local Standard for Affordable Rents.
   ii. The Civil Rights Policy.
   iii. The Residential Antidisplacement and Relocation Assistance Plan.

The Board letter and all attachments are available online at: www.marincounty.org/depts/cd/divisions/federal-grants