March 15, 2016

Board of Supervisors
County of Marin
3501 Civic Center Drive
San Rafael, CA 94903

SUBJECT: Merit Hearing for Proposed Amendment to Personnel Management Regulation Section 1.2

Dear Board Members:

RECOMMENDATION: Conduct Merit Hearing and Adopt Ordinance

SUMMARY: As the attached ordinance indicates, we recommend amending Personnel Management Regulation (PMR) 1.2 to include the Assistant Director Parks & Open Space and Deputy Director of Human Resources classifications. A first reading was conducted on March 8, 2016. It is recommended that your Board conduct a merit hearing to consider adoption of the ordinance at this time, then adopt the ordinance change upon conclusion of this merit hearing pending any comments or discussion among your Board.

PMR 1.2 designates a limited number of positions that are outside the merit system, including assistants and chief assistants to elected officials and to some department heads.

Please let me know if you have any questions or concerns.

Respectfully Submitted,

Mary Hao
Director of Human Resources