



DEPARTMENT OF  
**HUMAN RESOURCES**

Our Mission: To create a thriving organization, providing meaningful careers in public service.

Mary Hao  
DIRECTOR

March 8, 2016

Marin County Civic Center  
3501 Civic Center Drive  
Suite 415  
San Rafael, CA 94903  
415 473 6104 T  
415 473 5960 F  
415 473 5780 TTY  
[www.marincounty.org/hr](http://www.marincounty.org/hr)

Board of Supervisors  
County of Marin  
3501 Civic Center Drive  
San Rafael, CA 94903

**SUBJECT:** Amendment to Personnel Management Regulation Section 1.2

Dear Board Members:

**RECOMMENDATION:** Conduct first reading of the Ordinance and set the merit hearing for March 15, 2016.

**SUMMARY:** As the attached ordinance indicates, we recommend amending Personnel Management Regulation (PMR) 1.2 to include the Assistant Director of Parks & Open Space and Deputy Director of Human Resources classifications. PMR 1.2 designates a limited number of positions that are outside the merit system, including assistants and chief assistants to elected officials and to some department heads.

Please conduct the first reading today and set the merit hearing for March 15, 2016. Please let me know if you have any questions or concerns.

Respectfully Submitted,

Mary Hao  
Director of Human Resources