

OFFICE OF THE
COUNTY ADMINISTRATOR

March 1, 2016

Matthew H. Hymel
COUNTY ADMINISTRATOR

Daniel Eilerman
ASSISTANT COUNTY
ADMINISTRATOR

Angela Nicholson
ASSISTANT COUNTY
ADMINISTRATOR

Marin County Civic Center
3501 Civic Center Drive
Suite 325
San Rafael, CA 94903
415 473 6358 T
415 473 4104 F
CRS Dial 711
www.marincounty.org/cao

Board of Supervisors
County of Marin
3501 Civic Center Drive
San Rafael, CA 94903

SUBJECT: Agreement with Marin History Museum

Dear Board Members,

RECOMMENDATION: Approve agreement and authorize County Administrator to enter into a contract of up to \$50,000 to provide support for the Marin History Museum

SUMMARY:

On November 10, 2015, your Board provided policy direction to offer short-term financial support of up to \$50,000 to help preserve and inventory the collection while a long-term transition plan is developed with technical assistance from our County Librarian along with the Marin County Cultural Services department. Our goal would be to help work with stakeholders to develop a new governing board and business plan to preserve the Museum's assets for the benefit of our community.

Consistent with your policy direction, Supervisor Connolly and the County Librarian have been working with the existing Marin History Museum Board on a plan to preserve the collection, transition the Board to new leadership, and begin to work on a long-term business plan. These efforts were greatly assisted by a \$50,000 donation of matching support by Jeff Craemer. Working with the Attorney General's Office, we recently reached the following agreement with the current Marin History Museum Board Members.

AGREEMENT TERMS:

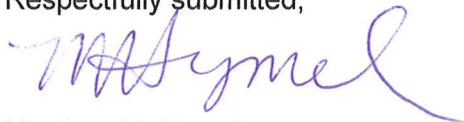
- The Marin History Museum (MHM) and the County of Marin (County), with input from the State Attorney General's office, will agree upon a plan to transition stewardship of the Museum's assets and operations to a new board of directors.
- MHM, a private non-profit 501(c)(3) corporation, agrees to accept a \$50,000 private donation from Jeff Craemer and \$50,000 in support from the County of Marin to pay its debts, sustain operations, and complete an inventory of the collection. MHM agrees to provide all tax and financial records, including completion of the 2014-15 tax filings, prior to the transition to the new Board. By signing this agreement, all existing MHM Board members will, to their knowledge, provide all relevant information to the incoming new Board members regarding outstanding liabilities and business operations.

- MHM and the County to jointly prepare and agree upon a media statement regarding the Museum Board transition plan over a four-week period to conclude by no later than March 31, 2016, with input from Attorney General's Office.
- The current MHM Board will elect four additional directors to the MHM Board, consisting of Ann Batman, Al Boro, Bill O'Connell, Jr., and Gary Raghianti.
- The Museum's business, operations and assets will be transitioned to the stewardship of the new board over a period of four weeks, and the County Librarian will provide in-kind technical assistance to support the new MHM Board members and ensure maintenance of the Collections.
- The current six Museum board members will retire together, at the end of the four-week transition period, concluding by no later than March 31, 2016.

FISCAL IMPACT: With your approval, the County would provide \$50,000 for short-term support to maintain and inventory of the collection. Funds are available in the existing budget for this purpose.

Please let me know if you have any questions or concerns.

Respectfully submitted,



Matthew H. Hymel
County Administrator